





**BOARD OF FIRE COMMISSIONERS
EAST BRUNSWICK FIRE DISTRICT NO. 1
MINUTES OF THE SPECIAL MEETING
April 1st, 2025**

Commissioner Smith, Chairman, called the meeting to order at 7:00 PM in the meeting room of the Board of Fire Commissioners located at 310 Rues Lane, East Brunswick, NJ 08816.

Commissioner Smith led the Commissioners in the Pledge of Allegiance to the Flag and read the notice by R.S. 10-4, The Open Public Meetings Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll Call:

Commissioner Ansalone:	Present	
Commissioner Hoover:	Absent	
Commissioner McDonald:	Present	
Commissioner Mosher:	Present	
Commissioner Smith:	Present	

Chief's Report: N/A

President's Report: N/A

Fire Marshal:

1. Juvenile Fire Setter interviews were conducted a couple of weeks ago for an incident that took place in Fire District #2, but 3 of the 4 kids live in District #1. Myself, Fire Marshall Verdi and Deputy Fire Marshall Kahse conducted the interviews together. We still have one child and parent remaining to be interviewed which is scheduled for next week.
2. Frost Woods Memorial Park applied for permits to have a stand-by crew on site this past Saturday and Sunday for the Qingming Holiday (aka Tomb sweeping day). The cost of the permit covers the hourly rate for each firefighter for each day, as well as having a suppression vehicle on site, as per East Brunswick Township Ordinance 102-28. They may also be requesting stand-by crews for the upcoming weekend. We will know more in a few days.

3. Fire Safety Trailer Programs at the schools start next week and will run through the month of April.

Fire Maintenance:

See attached report.

Building Maintenance Report: N/A

Legal: Royce Cradic was appointed Fire Maintenance Assistant for \$2800 monthly. Resolution will follow.

Motion made by: Comm. McDonald Seconded by: Comm. Smith

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com.

Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Treasurer's Report: See attached.

Motion to approve report of the Treasurer and authorize payment of properly audited bills.

Motion made by: Comm. Smith Seconded by: Comm. Mosher

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com.

Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Approval of Minutes: N/A

Correspondence: N/A

Old Business: Motion was made to renew PStrax for \$6,886.59

Motion made by: Comm. Smith Seconded by: Comm. McDonald

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com.

Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Motion was made to upgrade Edmunds to the Cloud system in the amount of \$7450.

Motion made by: Comm. Mosher Seconded by: Comm. McDonald

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Motion was made to purchase Calibration Station for gas meters from Electronic Measurement Labs for \$1852.50. These will be for Fire Prevention.

Motion made by: Comm. McDonald Seconded by: Comm. Smith

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Motion was made purchase supplies for various trucks. Saw blades are needed for 708, 702, 706 and 707 all need electric supplies.

Motion made by: Comm. Smith Seconded by: Comm. Mosher

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Motion was made to purchase 9 F500 Fire extinguishers in the amount of \$2132.55 from NY Fire Equipment.

Motion made by: Comm. McDonald Seconded by: Comm. Mosher

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Motion was made to move forward with seal coating Civic Center parking lot and bike path. The cost for the parking lot is \$13,391.58 and the cost for the bike path is \$1300.00 for a total of \$14,691.58, pending prevailing wage.

Motion made by: Comm. McDonald Seconded by: Comm. Mosher

Roll call: Com. McDonald...aye/ Com. Hoover...absent/ Com. Ansalone...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

New Business: N/A

Adjournment:

Being no further discussion or business at this time, Commissioner Mosher made the motion seconded by Commissioner Ansalone to adjourn the meeting at 8:40 pm.

Motion made by:

Comm. Mosher Seconded by: Comm. McDonald

Roll call: Com. Mosher...aye/ Com. McDonald...aye/ Com. Smith...aye/ Com. Hoover...absent/ Com. Ansalone...aye. The motion was accepted and approved.

Respectfully submitted,



Steven Ansalone, Assistant Clerk
Board of Fire Commissioners
East Brunswick Fire District No. 1

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 4-1-25

Called to Order at: 19:00

By: Smith

Attendance: P - Present A - Absent

Ansalone P Hoover A McDonald P Mosher P Smith P

Motions

Y - Yes

N - No

ABS - Absent

ABST - Abstain

✓ APP1 R.C.M.C. F.M.C. For \$2800 monthly
for 2025

Motion made by: McDonald

Seconded by: Smith

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ Treasure Report

Motion made by: Smith

Seconded by: Mosher

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ TO Renew PST For \$6886.54

Motion made by: Smith

Seconded by: McDonald

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ Upgrade EDmands \$7450⁰⁰

Motion made by: Mosher

Seconded by: McDonald

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 4-1-95

Called to Order at: 19:00

By: Smith

Attendance: P - Present A - Absent

Ansalone P Hoover A McDonald P Mosher P Smith P

Motions

Y - Yes

N - No

ABS - Absent

ABST - Abstain

✓ Calibration station for gas meters for fire prevention
Electronic measurements \$1852.50

Motion made by: McDonald

Seconded by: Smith

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ 708 Saw Blades / 707 702 706 Electric Supplies
Hand Tools Electric Supplies \$2938⁰⁰

Motion made by: Smith

Seconded by: Mosher

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ (9) FS00 Fire Extinguisher
NY Fire Equipment \$2132⁵⁵

Motion made by: McDonald

Seconded by: Mosher

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

✓ Seal Coat Civic Center Parking Lot & Bike Path
Pending Prevailing Wage \$13391⁵⁸ / \$1300⁰⁰
Parking Lot Bike Path

Motion made by: McDonald

Seconded by: Mosher

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 4-1

Called to Order at: 19:00

By: Smith

Attendance: P - Present A - Absent

Ansalone P Hoover A McDonald P Mosher P Smith P

Motions

Y - Yes

N - No

ABS - Absent

ABST - Abstain

no motion

Motion made by: Mosher

Seconded by: McDonald

Ansalone Y Hoover ABS McDonald Y Mosher Y Smith Y

Motion made by: _____

Seconded by: _____

Ansalone _____ Hoover _____ McDonald _____ Mosher _____ Smith _____

Motion made by: _____

Seconded by: _____

Ansalone _____ Hoover _____ McDonald _____ Mosher _____ Smith _____

Motion made by: _____

Seconded by: _____

Ansalone _____ Hoover _____ McDonald _____ Mosher _____ Smith _____

BOARD OF FIRE COMMISSIONERS
EAST BRUNSWICK FIRE DISTRICT #1

TREASURER'S REPORT

April 1st, 2025

OPEN PURCHASE ORDERS: \$ 2,339,845.94

CASH RECEIPTS: \$ 701,803.49

EXPENDITURES: \$ 624,613.17

ACCOUNT BALANCES

Fire Company Dedicated: \$ 35,600.12

Bureau of Fire Safety Penalty: \$ 39,155.30

General Cash Checking: \$ 875,444.35

Provident Money Market: \$ 1,029,343.47 (as of 3/2/2025)

TOTAL ASSETS: \$ 1,979,543.24

PSTrax Open Alerts as of April 1, 2025 7:51 AM for All Stations

ALERT ID	OPENED	OPENED BY	CATEGORY	UNIT / CHECKLIST	POSTED STATION	DESCRIPTION & COMMENTS	COST	PRIORITY	LAST UPDATE
1334949	03/29/2025 12:42 PM	Cradic, Royce	Equipment & Tools	707	Station 2	EQUIPMENT CHECK - Rescue Equipment - Hurst Ram Operation - Case is cracked and will need to be replaced. Issue found during PM. Tool is still in service and case will be ordered.		Routine	03/29/2025 12:42 PM
1334947	03/29/2025 12:41 PM	Cradic, Royce	Equipment & Tools	708	Station 1	EQUIPMENT CHECK - Rescue Equipment - Hurst Spreader Operation - Spreader is damaged. Possibly not assembled correctly. Issue found during PM. OOS and will be returned to Hurst for a Warranty Repair. Loaner spreader will be dropped off Monday by TASC.		Urgent	03/29/2025 12:48 PM
1333793	03/27/2025 07:04 PM	Zielinski, Robert	Vehicle Maintenance	707	Station 2	March 29, 2025 12:48 PM - Royce Cradic:Photos added CHASSIS CHECK - Pump Check - Discharge Valves Operation - Drivers side #1 discharge hard to open and close April 1, 2025 07:55 AM - Royce Cradic:Fire and Safety will be notified for service		Routine	04/01/2025 07:55 AM
1321522	03/12/2025 10:49 AM	Cradic, Royce	Vehicle Maintenance	Brush 705	Station 2	Fuse box cover missing March 12, 2025 10:50 AM - Royce Cradic:VIN added		Routine	03/12/2025 10:50 AM
1319245	03/09/2025 05:24 PM	Taureck, Craig	Vehicle Maintenance	709	Station 2	CHASSIS CHECK - Pump Check - Intake Valves Operation - Driver side 3" inlet leaking again April 1, 2025 07:56 AM - Royce Cradic:Fire and Safety will be notified to repair during ladder service / UL Testing		Routine	04/01/2025 07:56 AM
1314729	03/04/2025 09:27 AM	Cradic, Royce	Building Maintenance	Station 1 - Pine Street Building Check	Station 1	Bay 3 Night Light not working		Routine	03/04/2025 09:27 AM
1313739	03/03/2025 09:10 AM	Cradic, Royce	Vehicle Maintenance	715	Station 1	VEHICLE CHECK - Chassis - Other Mechanical Issues - Cap weather stripping damaged / cap third brake light has water in it Needs to be scheduled at Suburban Caps for repair		Routine	03/03/2025 09:10 AM
1313086	03/02/2025 11:14 AM	Cradic, Royce	Equipment & Tools	708	Station 1	EQUIPMENT CHECK - Extinguishers - F500 Extinguisher - Not on truck - waiting on bracket April 1, 2025 07:36 AM - Royce Cradic:Counting bracket in, waiting on install		Routine	04/01/2025 07:36 AM
1311752	02/28/2025 10:17 PM	Sommer, Ron	Vehicle Maintenance	714	Station 2	Rear latch on glass keeps freezing March 3, 2025 09:56 AM - Royce Cradic:Needs to be scheduled with Suburban Caps for repair.		Routine	03/03/2025 09:56 AM
1311157	02/28/2025 08:23 AM	Cradic, Royce	Vehicle Maintenance	704	Station 2	Dash Voltage Meter not working Speedometer not working correctly March 3, 2025 09:56 AM - Royce Cradic:Service to be scheduled through		Routine	03/03/2025 09:56 AM

ALERT ID	OPENED	OPENED BY	CATEGORY	UNIT / CHECKLIST	POSTED STATION	DESCRIPTION & COMMENTS	COST	PRIORITY	LAST UPDATE
1309568	02/26/2025 08:06 AM	Cradic, Royce	Equipment & Tools	Station 2 - Civic Center	Station 2	Mack SCBA Air Compressor - Fill #1 hose is leaking. Tagged out of service. Air and Gas technologies will be notified for service. March 3, 2025 09:55 AM - Royce Cradic:New hoses on order.		Routine	03/03/2025 09:55 AM
1309394	02/25/2025 09:46 PM	Gutierrez, Jeffrey	Equipment & Tools		Station 2	EQUIPMENT CHECK - Saws - Chainsaw Operation - Chainsaw has stall and won't start. Other chainsaw was removed from 708R and place on 709. 750 had been notified. February 26, 2025 07:57 AM - Royce Cradic:Edited 708 to 708R February 26, 2025 08:05 AM - Royce Cradic:At Pride for service		Routine	02/26/2025 08:05 AM
1300654	02/14/2025 12:23 PM	Cradic, Royce	Vehicle Maintenance		Station 1	Seabelt alarms not working correctly. March 3, 2025 09:57 AM - Royce Cradic:At Fire and Safety for service		Routine	03/03/2025 09:57 AM
1300430	02/14/2025 09:14 AM	Taureck, Craig	Vehicle Maintenance		Station 1	CHASSIS CHECK - Pump Check - Discharge Valves Operation - #2 discharge valve leaking March 3, 2025 09:58 AM - Royce Cradic:At Fire and Safety for service		Routine	03/03/2025 09:58 AM
1299548	02/13/2025 09:03 AM	Cradic, Royce	Vehicle Maintenance		Station 2	2024 FireFlow Deficiency Report February 13, 2025 10:57 AM - Royce Cradic:Front Flood Light not working as per FireFlow Deficiency Report		Routine	02/13/2025 10:57 AM
1299525	02/13/2025 08:50 AM	Cradic, Royce	Vehicle Maintenance		Station 2	2024 FireFlow Pump Test Deficiency Report: #2 LDH Discharge creeping closed under pressure, linkage needs to be adjusted April 1, 2025 07:58 AM - Royce Cradic:Fire and Safety notified for service		Routine	04/01/2025 07:58 AM
1299500	02/13/2025 08:39 AM	Cradic, Royce	Vehicle Maintenance		Station 1	FireFlow 2024 Pump Test Deficiency Report Numerous air leaks observed by Fire and Safety. Parts to be ordered and service will be scheduled. April 1, 2025 07:58 AM - Royce Cradic:Fire and Safety will schedule repair		Routine	02/13/2025 08:39 AM
1299495	02/13/2025 08:35 AM	Cradic, Royce	Vehicle Maintenance		Station 1	FireFlow 2024 Pump Test Inspection Deficiencies: #2 LDH Discharge Leaking (previously reported) #4 LDH Discharge closes under pressure Deluge Discharge Leaking Front Suction Valve not closing completely March 3, 2025 09:58 AM - Royce Cradic:At Fire and Safety for service		Routine	04/01/2025 07:58 AM
1299487	02/13/2025 08:22 AM	Cradic, Royce	Vehicle Maintenance		Station 1	Drivers side rear brakes hot/burning smell		Routine	03/03/2025 09:58 AM
1278332	01/18/2025 05:22 PM	Cradic, Royce	Vehicle Maintenance		Station 1	January 18, 2025 05:25 PM - Royce Cradic:751 Added January 22, 2025 07:48 AM - Royce Cradic:Checked by Fire and Safety. Appears to be a Telma issue. Parts ordered.		Routine	03/03/2025 09:59 AM

ALERT ID	OPENED	OPENED BY	CATEGORY	UNIT / CHECKLIST	POSTED STATION	DESCRIPTION & COMMENTS	COST	PRIORITY	LAST UPDATE
1254461	12/19/2024 08:05 AM	Cradic, Royce	Vehicle Maintenance	709	Station 2	March 3, 2025 09:59 AM - Royce Cradic:At Fire and Safety for service Fire and Safety Preventive Maintenance Issues Found: Rear heater control knob missing Front shocks leaking Passenger side LED Flood Light out December 19, 2024 08:07 AM - Royce Cradic:PM Report added		Routine	12/19/2024 08:07 AM
1248334	12/10/2024 06:34 PM	Cradic, Royce	Vehicle Maintenance	717	Station 2	Leaking fluid - possibly transmission fluid March 4, 2025 09:26 AM - Royce Cradic:Leaking fuel from top of tank hose line		Routine	03/04/2025 09:26 AM
1239705	11/30/2024 10:14 AM	Paradise, John	Vehicle Maintenance	713	Station 2	VEHICLE CHECK - Chassis - Tire Inspection - Will need to be replace soon.		Routine	11/30/2024 10:14 AM
1232362	11/20/2024 10:06 AM	Cradic, Royce	Vehicle Maintenance	702	Station 1	CHASSIS CHECK - Non Emergency Lights - Parking Lights - Numerous orange marker lights out Numerous orange marker lights out or dim February 13, 2025 08:32 AM - Royce Cradic:Issues found and documented in Fire and Safety PM Report March 3, 2025 09:59 AM - Royce Cradic:At Fire and Safety for service		Routine	03/03/2025 09:59 AM
1204885	10/16/2024 07:44 AM	Cradic, Royce	Vehicle Maintenance	707	Station 2	CHASSIS CHECK - Chassis - Body Damage - Drivers side grab handle (right of pump panel) damaged. Slight body damage as well.		Routine	10/16/2024 07:44 AM
1197197	10/06/2024 10:55 AM	Paradise, John	Vehicle Maintenance	713	Station 2	VEHICLE CHECK - Warning Lights - Emergency Lights - Siren - Opticom - Left front bumper light out, on order.		Routine	10/06/2024 10:55 AM
1194270	10/02/2024 01:46 PM	Cradic, Royce	Vehicle Maintenance	707	Station 2	Preventive Maintenance Completed and Repairs Needed: Ignition Back Light inoperable Cab Lift Cylinder bushings going bad #1 Discharge hard to open Front Brake Hoses need to be replaced December 19, 2024 08:03 AM - Royce Cradic:PM Report added	3100.00	Routine	12/19/2024 08:03 AM
1194263	10/02/2024 01:38 PM	Cradic, Royce	Vehicle Maintenance	706	Station 1	Preventive Maintenance conducted and repairs needed: Speedometer Back Light inoperable Door Gasket Needs to be replaced Pump Panel Lock needs to be replaced December 19, 2024 08:01 AM - Royce Cradic:PM Report added	3100.00	Routine	12/19/2024 08:01 AM
1194252	10/02/2024 01:31 PM	Cradic, Royce	Vehicle Maintenance	708R	Station 3	Perimeter Light Lens broken, passenger side Fuel Tank rusty Tank Cradle rusty Passenger side auxiliary suction leaking Passenger Rear Discharge Gauge needs to be replaced #2 Discharge drain leaking Passenger Pump Panel Light inoperable	3100.00	Routine	03/03/2025 10:00 AM

ALERT ID	OPENED	OPENED BY	CATEGORY	UNIT / CHECKLIST	POSTED STATION	DESCRIPTION & COMMENTS	COST	PRIORITY	LAST UPDATE
						Drivers Side Cab Lift Cylinder leaking Drivers Side Auxillary Intake leaking Repair Pending Approval March 3, 2025 10:00 AM - Royce Cradic: Vehicle placed in Reserve Status			
1179315	09/13/2024 12:43 PM	Cradic, Royce	Building Maintenance	Station 2 - Civic Center	Station 2	Flagpole rope broken (American Flag)		Routine	09/13/2024 12:43 PM
1173731	09/06/2024 09:46 AM	Cradic, Royce	Building Maintenance	Station 3 - Fern Road	Station 3	Rear parking lot light (near dumpster) not working. Building outside light not working (D side).		Routine	09/06/2024 09:46 AM