

Resolution No. 2025-03-04-12

RESOLUTION AUTHORIZING A CONTRACT FOR AUDITING SERVICES

WHEREAS, the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, as a public body duly organized under the laws of the State of New Jersey, requires the advice, consultation and other services of an auditor in the conduct of public business for which it is charged; and

WHEREAS, the Board is required under the law to retain the services of an auditor; and

WHEREAS, the Board's Qualified Purchasing Agent has determined and certified that the value of auditing services will be less than seventeen thousand five hundred dollars (\$17,500.00); and

WHEREAS, the term of the Contract is for one (1) year or less; and

WHEREAS, the Board received a proposal from Lauren Holman, C.P.A., of the firm of Holman, Frenia and Allison, P.C., 1985 Cedar Bridge Avenue, Suite 3, Lakewood, New Jersey 08701; and

WHEREAS, the Board's Qualified Purchasing Agent certified the availability of funds for the aforementioned auditing services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, that it engage and otherwise retain the services of Lauren Holman, C.P.A., of the firm of Holman, Frenia and Allison, P.C., 1985 Cedar Bridge Avenue, Suite 3, Lakewood, New Jersey 08701, for the provision of auditing services as set forth in the aforementioned proposal; and

BE IT FURTHER RESOLVED, that the Chairman be authorized to execute a contract for auditing services for and on behalf of the Board and that the Clerk attest to same; and

BE IT FURTHER RESOLVED, that the sum of seventeen thousand five hundred dollars (\$17,500.00) for fiscal year 2025 appears in the 2025 budget under the caption of Administration - Other - Professional Fees and is hereby appropriated under the said caption of the operating section of the 2025 budget; and

BE IT FURTHER RESOLVED, that, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified as of the date of the within Resolution and shall be chargeable to the above said line item as incurred to the maximum amount of same unless otherwise increased as

permitted by law and a separate certification of availability of funds is made by the Board's Qualified Purchasing Agent; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

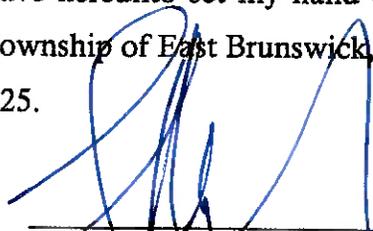
CERTIFICATION

I, **FREDERICK J. HOOVER, JR.**, Clerk of the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 4th day of March, 2025.

I do further certify that said Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, on this 4th day of March, 2025.



FREDERICK J. HOOVER, JR., CLERK
Board of Fire Commissioners
Fire District No. 1
Township of East Brunswick