

**BOARD OF FIRE COMMISSIONERS  
EAST BRUNSWICK FIRE DISTRICT NO. 1  
MINUTES OF THE SPECIAL MEETING  
June 3, 2024**

**Commissioner Smith, Chairman, called the meeting to order at 7:00 PM in the meeting room of the Board of Fire Commissioners located at 310 Rues Lane, East Brunswick, NJ 08816.**

**Commissioner Smith led the Commissioners in the Pledge of Allegiance to the Flag and read the notice by R.S. 10-4, The Open Public Meetings Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.**

**Roll Call:**

|                        |         |                    |
|------------------------|---------|--------------------|
| Commissioner Ansalone: | Present | <i>[Signature]</i> |
| Commissioner Hoover:   | Absent  |                    |
| Commissioner McDonald: | Present | <i>[Signature]</i> |
| Commissioner Mosher:   | Present | <i>[Signature]</i> |
| Commissioner Smith:    | Present | <i>[Signature]</i> |

**Chief's Report:** Chief Zielinski reported that the Packout gear has arrived. He also reported that the new motors and safety lights are at Pine Street.

**President's Report:** N/A

**Fire Marshal:** Matt Jandernal has been hired and already started as an on-call Fire Inspector. We have all of his certifications and he completed the required paperwork. Matt has taken the place of Joseph Serrao.

Steven Sommer has also been hired as an on-call inspector. I received his certification and he has completed all of the required paperwork.

I attended a fire safety program with the duty crew last Wednesday, May 29<sup>th</sup>, at Hatikvah Charter School. Everything went well and the guys did a great job. Special thanks to Captain Cradic, Lt. Stromberg, FF Jay Smith, FF Canali, and FF Shilkoski.

Vehicle 743 was dropped off on Monday June 3<sup>rd</sup> to SRG for an oil change and to have the brakes checked. The vehicle should be ready on June 5<sup>th</sup>.

I am attending a neighborhood watch group (Presidents Streets) on the night of June 4<sup>th</sup> to give a fire safety presentation at their request.

**Fire Maintenance:** See attached report.

**Building Maintenance Report:** The air conditioning at the Civic Center Firehouse will be cleaned the week of June 10<sup>th</sup>. The diagnostic was completed on June 3<sup>rd</sup>.

**Legal:** It was discussed about giving office employees the option to receive Comp time if working more than their allotted 24 hours per week. The employees will have the option to receive the additional hours to be added to the next paycheck or it can be saved to be used at a later date, within one calendar year of the day it was earned.

Roll call: Com. Hoover...abs/ Com. Ansalone...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...abstain. The motion was accepted and approved.

**Treasurer's Report:** See attached. Fire Inspector Moreland and Fire Inspector Taurek will receive an increase in their pay rate beginning the first pay cycle in June.

Roll call: Com. Hoover...abs/ Com. Ansalone...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

**Approval of Minutes:** N/A

**Correspondence:** None

**Old Business:** N/A

**New Business:** There has been consistent issues with the apparatus tires maintaining the appropriate air pressure. To prevent further issues, a motion was made to get bimonthly checks done with Fire and Safety. All tire levels will be checked and filled if necessary.

Roll call: Com. Smith...aye/ Com. Ansalone...aye/ Com. McDonald...aye/ Com. Hoover...abs/ Com. Mosher...aye. The motion was accepted and approved.

Truck #2 and Truck #9 will both need two new sets of tires to repair issues.

Roll call: Com. Smith...aye/ Com. Ansalone...aye/ Com. McDonald...aye/ Com. Hoover...abs/ Com. Mosher...aye. The motion was accepted and approved.

Motorola will be discontinuing the Minitor pagers. It was presented that an order for 15 radios be placed to have a supply before the item is discontinued. The total price would be \$7283.75, including an extended warranty for each radio and programming services.

Roll call: Com. Smith...aye/ Com. McDonald...aye/ Com. Ansalone...aye/ Com. Hoover...abs/ Com. Mosher...aye. The motion was accepted and approved.

**Adjournment:**

Being no further discussion or business at this time, Commissioner Mosher made the motion seconded by Commissioner Ansalone to adjourn the meeting. 7:48 PM

Roll call: Com. Ansalone...aye/ Com. Hoover...abs/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'S. Ansalone', written over a horizontal line.

Steve Ansalone, Assistant Clerk  
Board of Fire Commissioners  
East Brunswick Fire District No. 1

BOARD OF FIRE COMMISSIONERS  
EAST BRUNSWICK FIRE DISTRICT #1

TREASURER'S REPORT

June 4<sup>th</sup> , 2024

|                       |                 |
|-----------------------|-----------------|
| OPEN PURCHASE ORDERS: | \$ 3,256,078.55 |
| CASH RECEIPTS:        | \$ 5404.51      |
| EXPENDITURES:         | \$ 136,258.49   |

**ACCOUNT BALANCES**

|                                |                                 |
|--------------------------------|---------------------------------|
| Fire Company Dedicated:        | \$ 34,125.12                    |
| Bureau of Fire Safety Penalty: | \$ 37,805.30                    |
| General Cash Checking:         | \$ 917,967.88                   |
| Provident Money Market:        | \$ 1,027,634.04 (as of 4/30/24) |
| <b><u>TOTAL ASSETS:</u></b>    | <b>\$ 2,017,532.35</b>          |

**May 2024**  
**R. CRADIC - FIRE MAINTENANCE**  
**EAST BRUNSWICK FIRE DISTRICT #1**  
**MONTHLY VEHICLE REPORT**

| <u>VEHICLE</u>    | <u>REPAIR OR SERVICE REQUIRED</u>                    | <u>DISPOSITION</u>                        |
|-------------------|--|---|
| <b>Engine 702</b> | Seat cushion seatbelt switches not working correctly | Pending                                   |
| 2014 Pierce       | Tank Fill Valve leaking                              | Pending                                   |
| Replacement: 2034 | Light Bar Broken / Opticom Bracket Broken            | Pending                                   |
| M: 18233 H: 1598  |  |   |
| <b>Brush 703</b>  | Whip line gated Y leaking                            | Replacement Ordered                       |
| 2000 Ford F350    | Minor valve leak on pump                             | Repaired by F&S at request of Lee's       |
| Replacement: 2020 | 2 New batteries                                      | Installed                                 |
| M: 7063           | Kussmaul Charger not working correctly               | Pending part and install by Fire & Safety |
| <b>Rescue 704</b> | Tool box broken                                      | Replacement Delivered - waiting install   |
| 1997 Mack         | Light tower not staying extended - rebuild needed    | Pending                                   |
| Replacement: 2017 |  |   |
| M: 20623 H: 2635  |  |   |
| <b>Brush 705</b>  | Front compartment rubber latch is broken             | Pending                                   |
| 2009 Ford F350    |  |   |
| Replacement: 2019 |  |   |
| M: 3884           |  |   |
| <b>Engine 706</b> | Front tire replacement                               | Pending                                   |
| 2004 Pierce       |  |   |
| Replacement: 2024 |  |   |
| M: 36995 H: 6758  |  |   |
| <b>Engine 707</b> | Paint repair   | Pending                                   |
| 2017 Pierce       | Front tires replaced                                 | Completed                                 |
| Replacement: 2034 |  |   |
| M: 19332 H: 1411  |  |   |
| <b>Engine 708</b> |  |   |
| 1997 Pierce       |  |   |
| Replacement: 2017 |  |   |
| M: 43778 H: 3600  |  |   |
|                   |  |   |
|                   |  |   |
|                   |  |   |
|                   |  |   |

**May 2024**  
**R. CRADIC - FIRE MAINTENANCE**

**EAST BRUNSWICK FIRE DISTRICT #1**  
**MONTHLY VEHICLE REPORT**

| <b>VEHICLE</b>                         | <b>REPAIR OR SERVICE REQUIRED</b>  | <b>DISPOSITION</b>               |
|--|--|----------------------------------|
| <b>Truck 709</b><br>2004 Pierce        | Water way lights / Pump governor throttle switch broken / outrigger sensor malfunction | Pending service by Fire & Safety |
| Replacement: 2024                      | Front tire replacement   | Pending                          |
| M: 23237 H: 2951                       |  |                                  |
| Arial Hours: 551                       |  |                                  |
| <b>Pickup 711</b><br>Ford F350         |  |                                  |
| Replacement: 2035                      |  |                                  |
| M: 19042                               |  |                                  |
| <b>Pickup 712</b><br>2010 Ford F350    | Front Grill Lights not working   | Repaired by Wireless             |
| Replacement: 2025                      |  |                                  |
| M: 64161                               |  |                                  |
| <b>Command 713</b><br>2008 Chevy Tahoe |  |                                  |
| Replacement: 2018                      |  |                                  |
| M: 110294                              |  |                                  |
| <b>Command 714</b><br>2019 Ford F250   |  |                                  |
| Replacement: 2035                      |  |                                  |
| M: 43250                               |  |                                  |
| <b>Command 715</b><br>2019 Ford F250   |  |                                  |
| Replacement: 2035                      |  |                                  |
| M: 19375                               |  |                                  |
| <b>Utility 717</b><br>1988 Ford        | Fuel gauge not working   | Not scheduled                    |
| Replacement: 2008                      | Numerous Fluid Leaks   | Pending                          |
| M: 12150                               |  |                                  |
| <b>Fox</b>                             | None   |                                  |
| <b>Boats</b>                           | All boats in service at this time  |                                  |
| <b>Trailers</b>                        | None   |                                  |

EAST BRUNSWICK FIRE DISTRICT #1  
MONTHLY EQUIPMENT REPORT

| <u>EQUIPMENT TYPE:</u> | <u>SERVICE OR REPAIR REQUIRED</u> | <u>COMPLETED OR PENDING</u>              |
|------------------------|-----------------------------------|--|
| 706 Fan                | Broken - Not Repairable           | Needs to be replaced                     |
| 707 Drafting Strainer  | Missing bolt                      | Pending replacement                      |
| 707 gas meter          | Clip broken                       | New clips and protective sleeves ordered |
| 709 chain saw          | Difficult to start                | Service by Pride Landscaping             |
| Minikor 6              | Spare knobs and belt clips needed | Pending delivery                         |