

(10/23/23)  
MML  
PM 5-22-23

**BOARD OF FIRE COMMISSIONERS**  
**EAST BRUNSWICK FIRE DISTRICT NO. 1**  
**MINUTES OF THE COMMISSIONER'S MEETING**  
**April 4, 2023**

**APPROVED**

**Commissioner Bruce R. Smith, Chairman, called the meeting to order at 7:00 PM in the meeting room of the Board of Fire Commissioners located at 310 Rues Lane, East Brunswick, NJ 08816.**

**Commissioner Smith led the Commissioners in the Pledge of Allegiance to the Flag and read the notice by R.S. 10-4, The Open Public Meetings Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.**

**Roll Call:**

Commissioner Ansalone: Present  
Commissioner Hoover: Present  
Commissioner McDonald: Present  
Commissioner Mosher: Present  
Commissioner Smith: Present

**Fire Chief's Report:** Chief Zielinski reported that the members did a great job at a car fire on Oxford Rd that extended to the house. The truck committee has met twice and they are looking at different models. There will be a live burn training at Mercer County Fire Academy on 4/22. There are possibly up to 20 members interested in the township rescue task force. Eight members will be attending a water/rescue training by All Hands on June 3<sup>rd</sup> & 4<sup>th</sup>. The new SCBA ID bands are on all packs.

**Fire Marshal's Report:** See attached. F/M Whalen would also would like to purchase a calendar white board for the Bureau, not to cost more than \$200.

**President's Report:** Vice President Cosgrove reported they are awaiting quotes from Advanced Door for door work, 18 Glass for the rear basement door and finally quotes for the concrete pad at Pine St.

**Legal Report:** Commissioner Hoover read a resolution prepared by the attorney for the Intent to Use Alternate Procurement Method for the purchase and financing of the new ladder truck. Commissioner McDonald made a motion seconded by Commissioner Mosher to approve the resolution.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

**Treasurer's Report:** Commissioner McDonald read the report of the Treasurer into the minutes and a copy of the report is attached. Commissioner Mosher made the motion to approve the treasurer's report and authorize payment of bills, seconded by Commissioner Ansalone.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

**Safety Officer:** Safety Officer Paradise reported that the mask fitting has been completed and will turn the paperwork in for review.

**Fire Maintenance Assistant:** See attached.

**Correspondence:** None.

**Public Portion:** No public comments.

**Minutes:** Commissioner McDonald made a motion seconded by Commissioner Mosher to approve the minutes of the March 2023 meeting and the October 11 & 18 2022 budget meetings.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

**Old Business:** Commissioner Smith read quotes for the heat & gas piping for the butler buildings. Frank Alvarez \$25,945 and Dual Plumbing \$28,600. Commissioner Smith made a motion seconded by Commissioner Ansalone to go with Frank Alvarez.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner Smith read quotes for the insulation and interior panels from Pioneer Pole Buildings for the 40X50 building \$52,730 and \$44,785 for the 40X40 building. Commissioner Smith made a motion seconded by Commissioner McDonald to have Pioneer Pole Buildings do the work.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner Smith read quotes for the repair of the sidewalks at Civic center. Jorge brothers for \$4,600 and KTK for \$7,500. Commissioner Smith made a motion seconded by Commissioner McDonald to have Jorge Brothers do the work for \$4,600.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

**New Business:** Commissioner Smith stated that the attorney wants to go out to bid for financing of the ladder truck. Commissioner Smith also stated that he will send a letter to the Township BA as well seeking financing. Commissioner McDonald made a motion seconded by Commissioner Ansalone to have the attorney get bids on financing the ladder truck.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Mosher to purchase a calendar white board for the Bureau from Uline not to exceed \$200.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Hoover to purchase a fireground radio APX6500 for the new 708 for \$2,992 and harness package for 708 for \$1,119.71 from M&W Radio.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Ansalone to purchase the 40 straps for the high-rise packs that the chief requested. \$1,080 from All Hands Fire Equipment, and to approve the purchase of 8 dry suits and accessories for the water rescue team for \$8,000 also from All Hands.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Ansalone to purchase 5 sets of turnout gear from this year's budget to add to the 10 sets ordered from 2022.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner Mosher made a motion seconded by Commissioner Ansalone to replace the 5-ton HVAC unit above the meeting room in Civic Center at a cost of \$10,500.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

After some discussion Commissioner McDonald made a motion seconded by Commissioner Ansalone to increase the Fire Maintenance Assistant position from \$1750 to \$2000 per month. Retro back to January 1, 2023.

Roll call: Com. Ansalone...aye/ Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ / Com. Smith...aye. The motion was accepted and approved.

Commissioner Hoover brought up for discussion cancer screening for the members. The cost is \$1,000 and it can detect up to 50 types of cancer. The member's own insurance may cover the cost or reduce it. This will be looked into further.

**Adjournment:**

Being no further discussion or business at this time, Commissioner Mosher made the motion seconded by Commissioner Smith to adjourn the meeting. 8:30 pm.

Respectfully submitted,

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Frederick J. Hoover, Clerk  
Board of Fire Commissioners  
East Brunswick Fire District #1

FJH/jt

File:

*[Handwritten Signature]* 7/28/2023  
*[Handwritten Signature]* 05-02-23  
*[Handwritten Signature]* 5-2-23

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**APPROVED**

BOARD OF FIRE COMMISSIONERS  
EAST BRUNSWICK FIRE DISTRICT #1

TREASURER'S REPORT

April 4, 2023

OPEN PURCHASE ORDERS: \$ 1,375,519.43

CASH RECEIPTS: \$ 591,144.41

EXPENDITURES: \$ 545,165.63

**ACCOUNT BALANCES**

Fire Company Dedicated: \$ 33,025.12

Bureau of Fire Safety Penalty: \$ 36,705.30

General Cash Checking: \$ 1,412,331.23

Provident Money Market: \$ 1,025,234.33 (as of 2/28/23)

**TOTAL ASSETS:** \$ 2,507,295.98

EAST BRUNSWICK FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 9/4/2023

Called to Order at: 7 PM

By: CHAIRMAN SMITH

Attendance: P - Present A - Absent

Ansalone P Hoover P McDonald P Mosher P Smith P

**Motions** Y - Yes N - No ABS - Absent ABST - Abstain

MOTION ADOPTING HGAC RESOLUTION

Motion made by: McD Seconded by: MOSHER

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

MOTION TO APPROVE REPORT OF TREASURER & SETA PAYMENT & PROPERLY AUDITED BILLS

Motion made by: MOSA Seconded by: SMITH

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

MOTION TO APPROVE MINUTES & MINUTES 2023 & BUDGET WORKSHOPS IN ADVISORY COMMITTEE FROM LIST - 2022 <sup>10/11/22</sup> <sub>10/18/22</sub>

Motion made by: Mc Seconded by: MOSHER

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

MOTION TO APPROVE BIDDING ALVARO PLUMBING FOR INSTALL GAS PUMPING. BOTA BUTLER BODGS - 325,910 ~~JBETA~~ ADDING ~~OTAC~~ <sup>DUAL PLUMBING 623,600</sup> PLEASE

Motion made by: SMITH Seconded by: ANSALONE

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 4/4/2023

Called to Order at: 7pm

By: CHAIRMAN SMITH

Attendance: P - Present A - Absent

Ansalone \_\_\_\_\_ Hoover \_\_\_\_\_ McDonald \_\_\_\_\_ Mosher \_\_\_\_\_ Smith \_\_\_\_\_

**Motions** Y - Yes N - No <sup>MOVE</sup> ABS - Absent ABST - Abstain

MOTION TO MOVE FORWARD WITH BULB BUDGET UPGRADES PENDING  
ATTORNEY & ACCOUNTANTS REVIEW

Motion made by: SMITH Seconded by: MCD

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

H  
KTR 4600  
2500M  
LIFT 2700

MOTION TO AUTHORIZE SIDEWALK REPAIRS JORGE BROTH  
\$4600

Motion made by: SMITH Seconded by: MC

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

MOTION TO ADJUT BID FOR FINANCIAL WORK & CAPITAL  
PROJECTS BY ATTORNEY

Motion made by: MCD Seconded by: ANSALEON

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

MOTION TO BUY PURCHASE WHITEBOARD - R FM -  
NTE \$200 ULINE

Motion made by: MC Seconded by: MOSHER

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 4/1/2023

Called to Order at: 7 PM

By: CHAIRMAN SUTTO

Attendance: P - Present A - Absent

Ansalone \_\_\_\_\_ Hoover \_\_\_\_\_ McDonald \_\_\_\_\_ Mosher \_\_\_\_\_ Smith \_\_\_\_\_

**Motions** Y - Yes N - No ABS - Absent ABST - Abstain

Motion to PURCHASE from M&W - RADIO work & new TRUCK BEING BUILT NEW FIREGROUND RADIO & JOB of WIRING HARNESS  
MTE ~~23, 2,100~~ 1,500 & SHIPPING TO PIERRE  
Motion made by: MC Seconded by: HOVER

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

Motion to PURCHASE from ALL HANDS - 10 QUICK RELEASE FOULING STAMPS & HIGH RISE PACK. \$1,020.00 of \$2,000 & (8) SETS - DRY SUITS & EQUIPS -  
NJSC 17 FLEET-00312 FHU  
Motion made by: MC D Seconded by: ANSALONE NJSC 21-FOOD-05221 TEL

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

Motion to AITA ADDITIONAL 5 SETS of TURNOUT GEAR for 2023 Plus 10 SETS AITH FROM 2022  
Motion made by: MC D Seconded by: ANSALONE

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y

Motion to AITA UP TO \$10,500 MONTAGAST - (EDISON ASK FOR QUOTE - NOT REC'D)  
5-TON SWIM MTR ROOM 10YR GUM

Motion made by: MOSHER Seconded by: ANSALONE

Ansalone Y Hoover Y McDonald Y Mosher Y Smith Y



EAST BRUNSWICK FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 1/9/2023

Called to Order at: 7 PM

By: CHARLES SMITH

Attendance: P - Present A - Absent

Ansalone \_\_\_\_\_ Hoover \_\_\_\_\_ McDonald \_\_\_\_\_ Mosher \_\_\_\_\_ Smith \_\_\_\_\_

**Motions**      Y - Yes      N - No      ABS - Absent      ABST - Abstain

Motion to set Rate R Main Tech - up to \$2,000/Mo  
Retros to January 1<sup>st</sup>

Motion made by: MCD      Seconded by: Ham

Ansalone Y      Hoover Y      McDonald Y      Mosher Y      Smith Y

Motion to Adjourn @ 8:30

Motion made by: MCD      Seconded by: SMITH

Ansalone Y      Hoover Y      McDonald Y      Mosher Y      Smith Y

Motion made by: \_\_\_\_\_      Seconded by: \_\_\_\_\_

Ansalone \_\_\_\_\_ Hoover \_\_\_\_\_ McDonald \_\_\_\_\_ Mosher \_\_\_\_\_ Smith \_\_\_\_\_

Motion made by: \_\_\_\_\_      Seconded by: \_\_\_\_\_

Ansalone \_\_\_\_\_ Hoover \_\_\_\_\_ McDonald \_\_\_\_\_ Mosher \_\_\_\_\_ Smith \_\_\_\_\_

April 4, 2023

## Fire Marshal's Report

1. I gave a fire safety presentation to the residents and management of Oak Creek Senior Village last week, which went pretty well. Main focus was on cooking safety.
2. The fire safety trailer programs have been scheduled with dates scheduled for this month and some in May. District #2 will be assisting us as always.
3. I will be attending a Juvenile Fire Setter Intervention Specialist 2-day course next week at the Middlesex County Fire Academy.
4. The Division of Fire Safety will be shutting down the current RIMS LHU registration system on April 14<sup>th</sup> to migrate data to the new system "Fire Solutions". The new system will be going live on May 1<sup>st</sup>. The state will be notifying all fire officials when the training classes will be for the new system.

Thank you.

Jaysen Whalen

Fire Marshal

**MARCH 2023 EAST BRUNSWICK FIRE DISTRICT #1**  
**R. CRADIC - FIRE MAINTENANCE MONTHLY VEHICLE REPORT**

<u>VEHICLE</u>	<u>REPAIR OR SERVICE REQUIRED</u>	<u>DISPOSITION</u>
<b>Engine 702</b> 2014 Pierce Replacement: 2034 M: 16347 H: 1396	None	
<b>Brush 703</b> 2000 Ford F350 Replacement: 2020 M: 6691	Front suspension upgrade	Being upgraded by Crazy House Customs
<b>Rescue 704</b> 1997 Mack Replacement: 2017 M: 19593 H: 2554	Tool box broken - wont stay shut Top cabinet door shocks broken	Pending new tool box 2 shocks replaced
<b>Brush 705</b> 2009 Ford F350 Replacement: 2019 M: 3493	None	
<b>Engine 706</b> 2004 Pierce Replacement: 2024 M: 32615 H: 5678	Drivers rear discharge valve leaking Pump Primer sticking Drivers seat air bag leaking New Air Charge Cooler in	Pending repair by Fire & Safety Pending repair by Fire & Safety Pending repair by Fire & Safety Pending replacement by Fire & Safety
<b>Engine 707</b> 2017 Pierce Replacement: 2034 M: 16686 H: 1182	None	
<b>Engine 708</b> 1997 Pierce Replacement: 2017 M: 42069 H: 3457	Drivers seat air bag leaking 6 new batteries On board power charger broken Marker light broken 708 Irons Straps	Pending repair by Fire & Safety Replaced by Fire & Safety Replaced by Fire & Safety Replaced by Fire & Safety Replaced by Cradic

**MARCH 2023 EAST BRUNSWICK FIRE DISTRICT #1**  
**R. CRADIC - FIRE MAINTENANCE MONTHLY VEHICLE REPORT**

VEHICLE	REPAIR OR SERVICE REQUIRED	DISPOSITION
<b>Truck 709</b>	Generator not working - voltage regulator bad	Replaced by Fire & Safety
2004 Pierce	LED scene light under basket broken	Pending repair by Fire & Safety
Replacement: 2024		
M: 22603 H: 2854		
Aerial Hours: 524.7		
<b>Pickup 711</b>	None	
Ford F350		
Replacement: 2035		
M: 6295		
<b>Pickup 712</b>	None	
2010 Ford F350		
Replacement: 2025		
M: 59193		
<b>Command 713</b>	Front bumper LED light malfunctioning	Pending repair by M&W
2008 Chevy Tahoe		
Replacement: 2018		
M: 100785		
<b>Command 714</b>	None	
2019 Ford F250		
Replacement: 2035		
M: 34218		
<b>Command 715</b>	None	
2019 Ford F250		
Replacement: 2035		
M: 13637		
<b>Utility 717</b>	Fuel gauge not working	Not scheduled
1988 Ford		
Replacement: 2008		
M: 11842		
<b>Fox</b>	None	
<b>Boats</b>	None	
<b>Trailers</b>	None	

DATE: 10/10/2023

ROYCE CUNADIC/FIRE MAINTENANCE ASSISTANT

EAST BRUNSWIC FIRE DISTRICT #1  
MONTHLY EQUIPMENT REPORT

<u>EQUIPMENT TYPE:</u>	<u>SERVICE OR REPAIR REQUIRED</u>
Gear Dryer	Gasket replaced
Ice Machine Door	Door Replaced
Hard Sleeve	Back on engine 708
6 Spare SCBA cylinders	Waiting on 6 - 30 minute cylinders
707 D Cylinder	Leaking from valve
702 D Pack	Leaking from valve
708 D Cylinder	Valve Broken
704 Spare Cylinder	Valve wont open
Akron 5" intakes (new)	Delivered and installed
717 FLIR Camera	Will not power up
707 D Pack	Regulator Repaired
Civic SCBA Compressor	Containment door repaired
707 Hurst Tool Batteries	3 new batteries placed into service. 6 new batteries total
707 County Band Radio	Repaired and reinstalled
Gear Washer at Civic	Backing up

DATE: ( )th 2023

ROYCE GRADIC/FIRE MAINTENANCE ASSISTANT

EAST BRUNSWICK FIRE DISTRICT #1  
MONTHLY EQUIPMENT REPORT

<b>COMPLETED OR PENDING</b>
Completed
Completed
Pending testing
Pending Delivery
Repaired by FF1
Repaired by FF1
Pending Repair by FF1
Repaired by FF1
Completed
Pending
Completed by FF1
Completed by Air and Gas
Completed
Completed by M&W
Drain Cleaned