

4999

BOARD OF FIRE COMMISSIONERS
EAST BRUNSWICK FIRE DISTRICT NO. 1
MINUTES OF THE COMMISSIONER'S MEETING

December 6, 2022

Commissioner Bruce R. Smith, Chairman, called the meeting to order at 7:00 PM in the meeting room of the Board of Fire Commissioners located at 310 Rues Lane, East Brunswick, NJ 08816.

Commissioner Smith led the Commissioners in the Pledge of Allegiance to the Flag and read the notice by R.S. 10-4, The Open Public Meetings Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll Call:

Commissioner Hoover:	Present
Commissioner McDonald:	Present
Commissioner Mosher:	Present
Commissioner Prinzo:	Present
Commissioner Smith:	Present

Fire Chief's Report: Chief Zielinski stated that he held an officer's meeting with the new officers and he is looking forward with working with the Board. He had a few items to purchase and will bring up in new business.

The Board thanked outgoing Chief Sommer for his service.

Fire Marshal's Report: See attached report.

President's Report: President Ansalone stated that there was a great turnout for the Santa Photo event with 70 residents attending. The Santa Ride is on 12/17. The president spoke about an issue with the bunk rooms. The issue is that the beds, mattresses and nearby walls have become extremely dirty and unsanitary due to lack of cleaning. The walls need to be cleaned and painted and the beds and mattresses need replacing.

Legal Report: The attorney presented Resolutions for the Temp. budget (\$274,183.00) and the Resolution for authorizing public referendum question on 2023 fire district election ballot. That resolution is for the procurement of aerial apparatus in the amount not to exceed 2.99 million dollars and that said procurement be by way of a lease with option purchase.

Treasurer's Report: Commissioner McDonald read the report of the Treasurer into the minutes and a copy of the report is attached. Commissioner Hoover made the motion to approve the treasurer's report and authorize payment of bills, seconded by Commissioner Mosher.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Minutes: Commissioner Smith made a motion seconded by Commissioner McDonald to approve the minutes of the November regular meeting and the November 18th Special meeting.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Fire Maintenance Assistant: Royce Cradic gave a list of apparatus and their repair status.

Correspondence: None.

Public Portion: No public comments.

Building: President Ansalone stated that boiler repairs were done at 3 & 5 Pine St and that tree work was being done at the large parking lot on OBT and a fence would be installed between the lot and the corner house.

Old Business: Commissioner Smith made a motion seconded by Commissioner Prinzo to reimburse retired employee Sheryl Kotora for Medicare premiums from August to December 2022 as per the agreement. Reimbursement is \$850.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner Hoover received additional quotes for the security/tint window film for Civic Center. One for \$20,900 and one for \$30,000. TriSate Sun Control was still the lowest at \$18,995. Commissioner McDonald made the motion seconded by Commissioner Smith to accept the quote from TriState.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

New Business: Commissioner McDonald made a motion seconded by Commissioner Smith to introduce the 2023 Budget.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner Smith made a motion seconded by Commissioner Hoover to expend up to \$10,000 to replace the mattresses and bunk beds in the bunk rooms at Civic Center Firehouse. 2 commissioners to meet with the chief and president to formulate rules.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Mosher to purchase 9 multi gas meters and accessories for the Fire Company and 3 single gas meters for the Bureau of Fire Safety. Cost not to exceed \$7,500 from Electronic Measurement Labs.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Smith to purchase coverall for F/I Moreland \$60.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner Smith made a motion seconded by Commissioner Prinzo to purchase Rope and rope bags from All Hands Fire for \$2,083.91.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Hoover to purchase trauma medical equipment not to exceed \$1,000.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner Hoover made a motion seconded by Commissioner Smith to purchase 8 emergency elevator keys not to exceed \$200.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Mosher to purchase 6 smoked out face piece covers for \$360.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Prinzo to purchase a new ballot box from Uline at a cost not to exceed \$200.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Commissioner McDonald made a motion seconded by Commissioner Mosher to authorize body repairs on 712 at Maaco at a cost of \$1,303.49.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

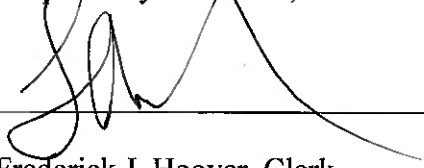
Commissioner Prinzo stated that he would like to see Members Ira Schlusselfeld and Ryan Ranahan recognized for all their work at the installation dinner. Proclamations for them and outgoing Chief Sommer will be presented.

Adjournment:

Being no further discussion or business at this time, Commissioner Mosher made the motion seconded by Commissioner Prinzo to adjourn the meeting. 8:10 pm.

Roll call: Com. Hoover...aye/ Com. McDonald...aye/ Com. Mosher...aye/ Com. Prinzo...aye/ Com. Smith...aye. The motion was accepted and approved.

Respectfully submitted,



Frederick J. Hoover, Clerk
Board of Fire Commissioners
East Brunswick Fire District #1

FJH/jt

File:

APPROVED

Q 3/1/2023

BM 03-07-23

BP 03-07-23

g/g/g 3-7-23

DM 3-7-23

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 12/6/22

Called to Order at: 7pm

By: Com Smith

Attendance: P - Present A - Absent

Hoover McDonald Mosher Prinzo Smith

Motions

Y - Yes

N - No

ABS - Absent

ABST - Abstain

~~Motion to Adopt Temporary Budget - 14%~~

~~Motion to Adopt...~~

Motion made by: Mosher

Seconded by: Smith

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

~~Resolution Adopting Operating Budget for 2023~~
~~BUDGET~~

Motion made by: _____

Seconded by: _____

Hoover _____ McDonald _____ Mosher _____ Prinzo _____ Smith _____

~~Motion to Adopt Board Annual Election Schedule 10th~~
~~2023 2-9 PM~~

Motion made by: _____

Seconded by: _____

Hoover _____ McDonald _____ Mosher _____ Prinzo _____ Smith _____

~~Motion to Approve Report of Treasurers and Approve~~
~~Payment of Bills~~

Motion made by: Mosher

Seconded by: Mosher

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: 12-6-2022

Called to Order at: 7pm

By: Brian Smith

Attendance: P - Present A - Absent

Hoover McDonald Mosher Prinzo Smith

Motions Y - Yes N - No ABS - Absent ABST - Abstain

Motion to Approve Nov Dec MTG & Special MTGs
for November 2022

Motion made by: SMITH Seconded by: MCD

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to pay SS Admin & BSO & Contractors Association
Re Retired employee SHERYL ROTORA.

Motion made by: SMITH Seconded by: PRINZO

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to Accept TRC SMTE Sun Central & Union
Timing @ ce for Hoover

Motion made by: MC Seconded by: SMITH

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to Introduce 2023 Budget

Motion made by: MCDONALD Seconded by: SMITH

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

ROLL CALL TALLY SHEET

Meeting Date: _____ Called to Order at: _____ By: _____

Attendance: P - Present A - Absent

Hoover _____ McDonald _____ Mosher _____ Prinzo _____ Smith _____

Motions Y - Yes N - No ABS - Absent ABST - Abstain

Motion to expand up to \$10,000 to Reserve Banks in Post
Bank Rooms - of 2 COMMS to meet w/ chief & Pres to formulate rules -

Motion made by: SMITH Seconded by: HOOPER

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to purchase 9 meters, docking station, calibrations training in all old
METERS - BATT - \$3 SINGLE GAS METERS & BUREAU ^{CO} \$462.48 EML (APPROP)

Motion made by: MCD Seconded by: HOOPER

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to purchase 59 coveralls to TED on Steve Horan
Brunswick UNIFORM =

Motion made by: MCD Seconded by: BALIA

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to purchase rope & rope bags - (10 year) 704² \$709²

Motion made by: BALIA Seconded by: MCD

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

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By: COM. SMITH

Attendance: P - Present A - Absent

Hoover McDonald Mosher Prinzo Smith

Motions Y - Yes N - No ABS - Absent ABST - Abstain

Motion to Approve Purchase of TRUCK EQUIP - QUICKDY GANZE, TOURNIQUETS
NTE \$1,000.

Motion made by: McD Seconded by: Hoover

Hoover 7 McDonald 7 Mosher 7 Prinzo 7 Smith 7

Motion to Approve \$200 R ADDITI 3 ELEVATOR KEYS of
401 NB Ave

Motion made by: Hoover Seconded by: Smith

Hoover 7 McDonald 7 Mosher 7 Prinzo 7 Smith 7

Motion to Approve Purchase of FACE PROTECT COVERS & SCBA
TRAINING & PROTECTION. \$360

Motion made by: McD Seconded by: Mosher

Hoover 7 McDonald 7 Mosher 7 Prinzo 7 Smith 7

Motion to Purchase new BATTERY BOX - ULINK \$144 - NTE \$200

Motion made by: McD Seconded by: Prinzo

Hoover 7 McDonald 7 Mosher 7 Prinzo 7 Smith 7

EAST BRUNSWICK FIRE DISTRICT #1
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ROLL CALL TALLY SHEET

Meeting Date: 12-6-2022

Called to Order at: 7 PM

By: COMM SMITH

Attendance: P - Present A - Absent

Hoover McDonald Mosher Prinzo Smith

1,303.49

Motions Y - Yes N - No ABS - Absent ABST - Abstain

AUTHORIZES BODY REPAIRS TO T12 - REPAIRS THAT WERE PREVIOUSLY
MADE. \$ 1,303.49 MAACO \$ 1,303.49

Motion made by: MCO Secoded by: Mosher

Hoover Y McDonald Y Mosher Y Prinzo Y Smith YL

MOTION TO APPROVE @ 8:10 PM

Motion made by: Mosher Secoded by: Prinzo

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion made by: Secoded by:

Hoover McDonald Mosher Prinzo Smith

Motion made by: Secoded by:

Hoover McDonald Mosher Prinzo Smith

December 6, 2022

Fire Marshal's Report

1. All 3 of the Bureau's single CO disposable gas meters expired over the weekend. I would like to purchase 3 of the UNI MP100 single gas CO meters from EML to replace them. These are the same meters that the fire company recently purchased. See attached quote.
2. I sent Inspector Moreland to Brunswick Uniform Supply for sizing of a set of coveralls to be worn for fire investigations. The coveralls with our patch applied was quoted at \$59.00. See attached quote. The original style that he was sized for is unavailable and they have a similar set coming in for him to try on. Karen from Brunswick Uniforms said she will make that price of \$59.00 work for these as well.
3. 742 was sent to SRG earlier this month to have an oil pan leak repaired.
4. I was invited to The Chelsea last week to give a presentation on fire safety to the residents. It was a nice turn out and I was happy to see the interest and participation from the residents.

Thank you.

Jaysen Whalen

Fire Marshal