

BOARD OF FIRE COMMISSIONERS
EAST BRUNSWICK FIRE DISTRICT NO. 1
MINUTES OF THE COMMISSIONERS MEETING
JUNE 7TH, 2022

② 6/18/2022
RM 6-20-22
444
DP 7/1/22

Commissioner Bruce R. Smith, Chairman, called the meeting to order at 7:00 PM in the meeting room of the Board of Fire Commissioners at 310 Rues Lane, East Brunswick, NJ 08816.

Commissioner Smith led the Commissioners in the Pledge of Allegiance to the Flag and read the notice by R.S. 10-4, The Open Public Meeting Act, into the minutes. Notice of time, date, location and agenda of this meeting to the extent then known was duly published at least 48 hours in advance of this meeting by posting in the official newspaper of the Board and by posting on the official bulletin board of the Board of Fire Commissioners.

Roll call:

Commissioner Hoover:	Present
Commissioner McDonald:	Present
Commissioner Mosher:	Present
Commissioner Prinzo:	Present
Commissioner Smith:	Present

APPROVED

Chief's Report:

Asst. Chief Steven Sommer reported that he gave Commissioner Smith a quote for new Motorola radios. Commissioner Smith asked Steven about the course that Joel Green had requested for the new Junior members. Steven stated that it's a one- week junior firefighter course in Ohio and it comes highly recommended. Commissioner Mosher stated that he attended the course with this son several years back and it is a very worthwhile course for them to take.

Commissioner Smith stated that the Assistant Chief's car ^{BAS} would be going to Agin's on Thursday for the lettering.

Presidents Report: President was not present at the meeting.

Safety Officers Report:

Assistant Safety Officer Hoover reported that there are three jackets out for repair and inspection, they should be back early next week.

Fire Marshal's Report:

Fire Marshal Whalen reported that vehicle 742 will need to go to SRG for service. Pending the approval of the Board for the new hire, Ed Moreland, I would like to start him on Wednesday, June 8th for orientation/training. He also has been sized for his uniforms. Once he gets familiar with the two districts and the way we operate, he will be placed on the "on call" rotation. I made a minor change to the uniform patch because we needed to order more. Instead of two different patches for Inspector and Marshal, the new patch will say "Bureau of Fire Safety" and match the door patch on our vehicles.

Commissioner Smith made the motion to appoint Doland Edward Moreland to the position of parttime Fire Inspector/Arson Investigator starting on June 8th, 2022 with a starting salary of \$22.00 per hour and Commissioner Prinzo seconded the motion.

Roll call: Commissioner Hoover.... aye/Commissioner McDonald.... aye/Commissioner Mosher.... aye/Commissioner Prinzo.... aye/Commissioner Smith.... aye. The motion was approved and accepted.

Commissioner Smith stated that the strobe system part was ordered and Ian said that we need a radio not a scanner.

Engine Bay Floors: Sheryl informed Commissioner Smith that we have an open purchase order from last year for \$15,000.00. The price to fix the floor is going to be about \$14,000.00.

Commissioner McDonald made the motion to pre-authorize the bay floor repairs at Civic Center firehouse as per purchase order #21-00722, not to exceed \$15,000.00, vendor to be Engine Bay Floors. Commissioner Mosher seconded the motion.

Roll Call: Commissioner Hoover.... aye/Commissioner McDonald.... aye/Commissioner Mosher.... aye/Commissioner Prinzo...aye/Commissioner Smith....aye. the motion was approved and accepted.

Engine 712 is back together and should be put back into the chassis by next week.
The Fire Prevention trailer was repaired is back here.

Commissioner McDonald made the motion to accept the offer from Sean Tierney for \$100.00 for the old antennas that are currently being housed in the butler building. As stated in his letter, he will throw away all the old tubes and the area will be swept cleaned with no debris left behind. Commissioner Mosher seconded the motion.

Roll call: Commissioner Hoover.... aye/Commissioner McDonald.... aye/Commissioner Mosher.... aye/Commissioner Prinzo.... aye/Commissioner Smith.... aye. The motion was approved and accepted.

New Business:

Commissioner Smith made the motion to approve the purchase of six (6) officers portable Motorola radios APX-6000 pending confirmation that they are intrinsically safe radio, total cost is \$52,386.00. County will have to program the radios. Commissioner McDonald seconded the motion.

Roll call: Commissioner Hoover.....aye/Commissioner McDonald....aye/Commissioner Mosher.....aye/Commissioner Prinzo.....aye/Commissioner Smith.....aye. The motion was approved and accepted.

There was discussion on the floor about the Junior Firefighter Training Course in Ohio. The Board wants to make sure that they have parental consent and that Firefighter Joel Green will accompany his son and the other junior firefighter. Commissioner Smith was handed a packet from Asst. Chief Sommer with all the documentation that is needed for the trip.

Commissioner Mosher made the motion to approve the two junior firefighters with chaperone Joel Green to attend the fire training course in Ohio, not to exceed a total cost of \$2000.00. Commissioner

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

PAGE 2

ROLL CALL TALLY SHEET

Meeting Date: 6/7/2022

Called to Order at: 7PM

By: CHRISTIE SMITH

Attendance: P - Present A - Absent

Hoover McDonald Mosher Prinzo Smith

Motions Y - Yes N - No ABS - Absent ABST - Abstain

REQUEST TO PURCHASE SIX (6) OFFICERS PORTABLES - \$52,386.00.
PENDING CHECK ON WHETHER INSTRUMENTAL SAFE RADIO

Motion made by: SMITH Seconded by: MCDONALD

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

575/
5/1/2022
255/1/22
BUS RIDE

NTE 2,000

MOTION TO SEND 2 JUNIOR MEMBERS AND ADULT COMPANIONS (GREEN)
TO OHIO FIRE TRAINING SCHOOL FOR JUNIORS - JULY 10 - 16TH, 2022 NTE 2,000

Motion made by: MOSHER Seconded by: MCDONALD

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

MOTION TO APPROVE @ 7:50 PM

Motion made by: MOSHER Seconded by: MCDONALD

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion made by: Seconded by:

Hoover McDonald Mosher Prinzo Smith

EAST BRUNSWICK FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

PAGE 1

ROLL CALL TALLY SHEET

Meeting Date: 6/7/2022

Called to Order at: 7 PM

By: SMITH

Attendance: P - Present A - Absent

Hoover P McDonald P Mosher P Prinzo P Smith P

Motions Y - Yes N - No ABS - Absent ABST - Abstain

Motion to approve Pkt of Transactions and Area Payment of Property Maintenance Bills

Motion made by: Mosher Seconded by: Prinzo

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion Dolano (EO) MORELAND AS Pkt FINE \$22/Hour TO BEG- INSPECTION 6/6/2022

Motion made by: SMITH Seconded by: PRINZO

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to AUTHORIZE THE BUY FROM R CC AS PER PO 21-0000722 NTE \$15,000 21-00722

Motion made by: McDONALD Seconded by: MOSHER

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

Motion to accept \$100 R OLD 3070 ANTENNAS @ BRIDGE BLDG - SEAN P. TIERNEY. NO CSG TO U.S.

Motion made by: McDONALD Seconded by: MOSHER

Hoover Y McDonald Y Mosher Y Prinzo Y Smith Y

**Sheryl A. Kotora
667 B Yale Way
Monroe Township, NJ 08831**

June 7, 2022

**Board of Fire Commissioners
East Brunswick Fire District No. 1
680 Old Bridge Turnpike
East Brunswick, NJ 08816**

Dear Commissioner Smith and Board Members:

As you know tonight will be my last Commissioners meeting with you as your Executive Administrative Assistant.

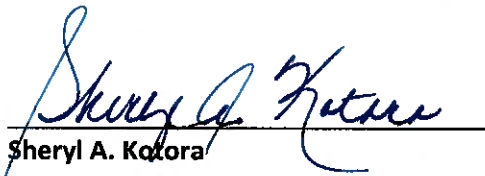
My retirement date is set for June 30th and this will serve as my official notification to the Board.

After nearly 29 years of working with all of you it will not be easy to walk away from the many friendships and memories that I've made throughout my tenure with you.

I would like to thank the Board for the opportunity that I had working with you and for the retirement package that you offered me upon my retirement.

I wish you all the very best that life has to offer and although I may not see everyone on a daily basis, for me this will not be goodbye, I hope to remain in contact with you and the fire department members for many more years to come.

Best regards,



Sheryl A. Kotora

June 7, 2022

Fire Marshal's Report

1. Ed Moreland was hired as the new District #1 Fire Inspector. Pending the Board's approval tonight I would like him to start on Wednesday June 8 for orientation/training. He also has been sized for his uniforms at Brunswick Uniform. Once he gets familiar with the 2 districts and the way we operate here as a Fire Prevention Bureau, he will be placed on the oncall rotation.
2. 742 was sent to SRG on June 6th for an oil change and squealing brakes. The brake pads and rotors need to be replaced per SRG. A price quote for the repairs was received.
3. Made a minor change to the uniform patch as we needed to reorder more for the bureau. Instead of 2 different patches for Inspector and Marshal the new patch will say "Bureau of Fire Safety" and match the door patch on our vehicles.

Submitted by,


Jaysen Whalen

Fire Marshal

BSmith@ebfd1board.com

From: sean tierney <kb2tuc@gmail.com>
Sent: Thursday, May 12, 2022 8:09 PM
To: Bruce Smith
Subject: Antennas

Chairman Bruce R. Smith
Board Of Fire Commissioners
East Brunswick Fire District #1

Dear Chairman Smith,

Thank you for the opportunity to meet with you on Thursday to review the antennas available for purchase:

I understand that the antennas at the pole barn are offered for sale, as is, where is, with no warranty expressed or implied. These units were manufactured prior to 1997. My offer of one hundred dollars is based on the age, frequency and condition of the equipment. These antennas operate on frequencies no longer used due to rebanding and have no practical use in public safety. I am able to make payment in a form approved by the Board Of Commissioners (i.e. Cash, Check, Certified Check, US Postal Money Order or Venmo) within 24 hours of acceptance of offer and would be able to remove equipment from the current location within 7 calendar days of acceptance or approval by the board. The area of the equipment will be left broom swept. No debris or unwanted equipment will be left behind. Liability Insurance certificate available upon request.

Respectfully Submitted,
Sean P. Tierney
908-834-1837
Department Of Defence / United States Air Force Auxiliary Radio Operator License: AFT2ST
Ham Radio Technician License: KB2TUC
Somerset County Emergency Communications RACES Group



BOARD OF FIRE COMMISSIONERS
EAST BRUNSWICK FIRE DISTRICT #1

TREASURER'S REPORT

June 7, 2002

OPEN PURCHASE ORDERS:	\$ 1,022,271.47
CASH RECEIPTS:	\$ 26,237.28
EXPENDITURES:	\$ 134,262.67

ACCOUNT BALANCES

Fire Company Dedicated:	\$ 33,025.12
Bureau of Fire Safety Penalty:	\$ 35,705.30
General Cash Checking:	\$ 880,081.60
Provident Money Market:	\$ 1,023,701.85

TOTAL ASSETS: \$ 1,972,513.87

A handwritten signature in black ink, consisting of a series of loops and a long tail stroke, positioned below the 'TOTAL ASSETS' line.