

# 2019

## Township of East Brunswick No. 1 Fire District Budget

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[www.ebfd1board.com](http://www.ebfd1board.com)

**Department Of**



**Community  
Affairs**

Division of Local Government Services

# **2019 FIRE DISTRICT BUDGET**

## **Certification Section**

**2019**

**TOWNSHIP OF EAST BRUNSWICK NO. 1**  
**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**2019 PREPARER'S CERTIFICATION**

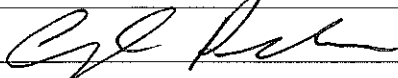
**TOWNSHIP OF EAST BRUNSWICK NO. 1**

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Cheryl Parker QPA		
Title:	Accountant		
Address:	508 Holmes Avenue N Forked River, NJ 08731		
Phone Number:	609-709-5372	Fax Number:	609-242-7375
E-mail address:	gwlcheryl@yahoo.com		

# 2019 PREPARER'S CERTIFICATION OTHER ASSETS

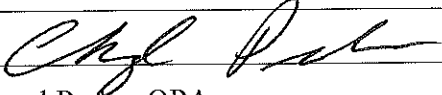
## TOWNSHIP OF EAST BRUNSWICK NO. 1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

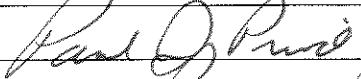

Preparer's Signature:			
Name:	Cheryl Parker QPA		
Title:	Accountant		
Address:	508 Holmes Avenue N Forked River, NJ 08731		
Phone Number:	609-709-5372	Fax Number:	609-242-7375
E-mail address:	gwlcheryl@yahoo.com		

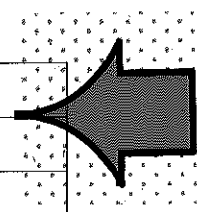
**2019 APPROVAL CERTIFICATION**  
**TOWNSHIP OF EAST BRUNSWICK NO. 1**  
**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 4 day of December, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Frederick Hoover		
Title:	Clerk-Commissioner		
Address:	680 Old Bridge Turnpike, East Brunswick, NJ 08816		
Phone Number:	732-257-1505	Fax Number:	732-257-0960
E-mail address:	Fire775@aol.com		



**HERE**

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

<b>Fire District's Web Address:</b>	http://ebfd1board.com
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- X A description of the Fire District's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- N/A The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

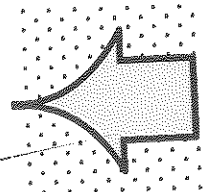
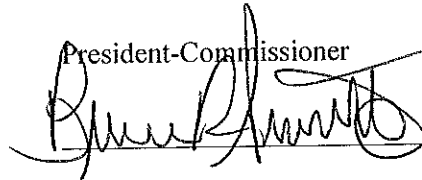
Name of Officer Certifying compliance

Bruce R. Smith

Title of Officer Certifying compliance

President-Commissioner

Signature



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# 2019 FIRE DISTRICT BUDGET RESOLUTION TOWNSHIP OF EAST BRUNSWICK FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Township of East Brunswick Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 4, 2018; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,647,189, which includes an amount to be raised by taxation of \$2,057,837, and Total Appropriations of \$2,647,189; and

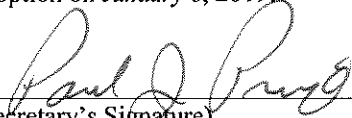
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

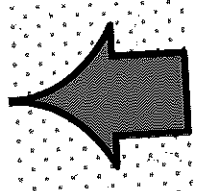
NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 4, 2018 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2019.

  
\_\_\_\_\_  
(Secretary's Signature)

12/4/2018  
(Date)



**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Bruce R Smith				
Michael Mosher				
Robert McDonald				
Fredrick Hoover Jr.				
Paul J Prinzo				



**2019 ADOPTION CERTIFICATION**  
**TOWNSHIP OF EAST BRUNSWICK NO. 1**  
**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 8 day of January, 2019.

Officer's Signature:			
Name:	Frederick Hoover Jr.		
Title:	Clerk-Commissioner		
Address:	680 Old Bridge Turnpike East Brunswick, NJ 08816		
Phone Number:	732-257-1505	Fax Number:	732-257-0960
E-mail address:	Fire775@aol.com		

# 2019 ADOPTED BUDGET RESOLUTION

## TOWNSHIP OF EAST BRUNSWICK FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Township of East Brunswick Fire District No.1 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 8, 2019; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,647,189, which includes amount to be raised by taxation of \$2,057,837, and Total Appropriations of \$2,647,189; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 8, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,647,189, which includes amount to be raised by taxation of \$2,057,837, and Total Appropriations of \$2,647,189; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Bruce R. Smith				
Michael Mosher				
Robert McDonald				
Frederick Hoover Jr.				
Paul J. Prinzo				

**2019 FIRE DISTRICT BUDGET**

**Narrative and Information Section**

# 2019 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## TOWNSHIP OF EAST BRUNSWICK

### FIRE DISTRICT NO.1

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.  
**The 2019 Budget is increasing \$255,898 (+10.7%). Primarily this increase is from Capital Appropriations increasing \$190,000 (+211.1%) Interest on Investments increased \$2,000 (+66.7%) based on current historic data. Supplemental Fire Service Act decreased \$1,004 (-15.8%) based on the current year receipt of service. Admin Fringe-Group Life increased \$31,000 (+124%) due to increased volunteers. Building and Repairs increased \$15,000 (+25%) due to aging apparatus and increase repairs. Rental of Office Equipment increased \$6,000 (+50%) due do an increase in need for new copper and computer. Professional Fees increased \$6,000 (50%) due to additional legal fees needed in 2019. Haz Mat Spills Material Supplies was decreases \$500 (-100%) since it was combined in another line item. Training and Education increased \$8,000 (+63%) for additional attendance to Annual Expos.**
2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.  
**The amount to be raised by taxation is increasing \$17,902 (+.9%). The tax rate is increasing to \$ .289 The district is utilizing \$480,000 (31%) of Unrestricted Surplus Funds for Capital Appropriations and to meet the 2019 budget.**
3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.  
**The 2019 Budget is in compliance with the levy cap.**
4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.  
**N/A**
5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.  
**Capital Appropriations include Building Improvements \$180,000 and a Command Vehicle \$100,000. No Debt Service was needed for these projects. Debt service for Intergovernmental Loans is included from 2/17/07 for the East Brunswick Fire House and a 2014 Pumper approved 2/16/13.**
6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.  
**N/A**
7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.  
**N/A**

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$712,282,428
Proposed Tax Rate per \$100 of Assessed Valuation	\$ .288

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	<input checked="" type="checkbox"/>	Yes		If yes, how much is appropriated?	\$	
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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# FIRE DISTRICT CONTACT INFORMATION

## 2019

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Township of East Brunswick Fire District No. 1		
Address:	680 Old Bridge Turnpike		
City, State, Zip:	East Brunswick	NJ	08816
Phone: (ext.)	732-257-1505	Fax:	732-257-0960

<b>Preparer's Name:</b>	Cheryl Parker QPA		
Preparer's Address:	508 Holmes Avenue N		
City, State, Zip:	Forked River	NJ	08731
Phone: (ext.)	609-709-5372	Fax:	609-242-7375
E-mail:	gwlcheryl@yahoo.com		

<b>Chairman:</b>	Bruce R. Smith		
Phone: (ext.)	732-257-1505	Fax:	732-257-0960
E-mail:	bsmith@ebfd1board.com		

<b>Secretary/Treasurer:</b>	Frederick Hoover, Jr.		
Phone: (ext.)	732-257-1505	Fax:	732-257-0960
E-mail:	Fire775@aol.com		

<b>Name of Auditor:</b>	Lauren Holman, CPA		
Name of Firm:	Holman Frenia Allison, PC		
Address:	680 Hooper Ave Bldg B, Suite 201		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-797-1333	Fax:	609-953-8443
E-mail:	lholman@hfacpas.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## TOWNSHIP OF EAST BRUNSWICK FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: **5**
- 2) Provide the number of alternate voting members of the governing body: **0**
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? **NO**
  - b. A family member of a current or former commissioner, officer, or employee? **NO**
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **NO**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
TOWNSHIP OF EAST BRUNSWICK  
FIRE DISTRICT NO. 1**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." **SEE ATTACHED LIST**
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? **YES**
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? **YES** *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? **YES** *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*
- a)1998  
b)68  
c)57  
d)Automatic Increase  
e)\$75,000  
f) The Plan Contractor submits an annual report directly.



# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## TOWNSHIP OF EAST BRUNSWICK FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.  
**President Bruce Smith \$6,000, Vice President Michael Mosher \$6,000, Secretary Frederick Hoover Jr. \$6,000, Treasurer Robert McDonald \$85,885, Asst Clerk/Treas Paul J Prinzo \$6,000**
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.  
N/A

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2016.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

Position	Reportable Compensation from Fire District (W-2/1099)				Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where individual is an Employee or Member of the Governing Body in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
	Commissioner	Former Officer	Base Salary/Stipend	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							
1	BRUCE SMITH	PRESIDENT	25 X	\$ 7,600	\$ 7,600	7,600					7,600
2	MICHAEL MOSHER	VICE PRESIDENT	5 X	7,600	7,600	7,600					7,600
3	ROBERT MCDONALD	TREASURER	15 X	7,600	7,600	7,600					85,885
4	FRED HOOVER	CLERK	25 X	7,600	7,600	7,600		40	78,285		7,600
5	PAUL PRINZO	ASST CLERK/TREA	5 X	7,600	7,600	7,600					7,600
6				-	-	-					-
7				-	-	-					-
8				-	-	-					-
9				-	-	-					-
10				-	-	-					-
11				-	-	-					-
12				-	-	-					-
13				-	-	-					-
14				-	-	-					-
15				-	-	-					-
Total:				\$ 38,000	\$ -	\$ 38,000			\$ 78,285	\$ -	\$ 116,285

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: N/A

# Schedule of Health Benefits - Detailed Cost Analysis

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage	2		\$ 12,928	\$ 25,856		2	\$ 13,100	\$ 26,200	\$ (344)	-1.3%
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )				(4,616)				(2,200)	(2,416)	109.8%
Subtotal	2			21,240		2		24,000	(2,760)	-11.5%
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )										#DIV/0!
Subtotal	0					0				#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )										#DIV/0!
Subtotal	0					0				#DIV/0!
<b>GRAND TOTAL</b>										
	2			\$ 21,240		2		\$ 24,000	\$ (2,760)	-11.5%

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes  
 Yes

# Schedule of Accumulated Liability for Compensated Absences

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

Complete the below table for the Fire District's accrued liability for compensated absences.

				<i>Legal Basis for Benefit (check applicable items)</i>		
Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2018	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement	
N/A						
<b>Total liability for accumulated compensated absences at January 1, 2018</b>		\$	-			

LEASE

This Lease is made on:

12-01-15, 2016

**BETWEEN** the Tenant(s)

Board of Fire Commissioners,  
East Brunswick Fire District #1  
Township of East Brunswick, NJ 08816

Whose address is:

680 Old Bridge Turnpike, East Brunswick, NJ 08816

"referred to as the "Tenant"

**AND** the Landlord: The Old Bridge Volunteer Fire Company, Inc.

Whose address is:

5 Pine Street, East Brunswick, NJ 08816

"referred to as the "Landlord".

The word "Tenant" means each Tenant named above.

1. **Property.** The Tenant agrees to rent from the Landlord and the Landlord agrees to lease to the Tenant the property known as 680 Old Bridge Turnpike, East Brunswick, NJ 08816  
Referred to as the "Property"
2. **Term.** The term of this lease is for fifteen (15) years on January 1, 2016 and ending on December 31, 2035. The Landlord is not responsible if the Landlord cannot give the Tenant possession of the Property at the start of this Lease. However, rent will only be charged from the date on which possession of the Property is made available to the Tenant. If the Landlord cannot give possession within thirty (30) days after the starting date, the Tenant may cancel this Lease.
3. **Rent.** The Tenant agrees to pay One Thousand dollars (\$1,000.00) as rent, to be paid on the first day of each month. The first payment of rent and any security deposit is due upon the signing of the Lease by the Tenant. The Tenant must pay a late charge of \$-0- for each payment that is more than ten (10) days late.
- 3A. **Payments:** 2016 through 2020 \$1,000.00 per month;  
2021 through 2035 rent will increase by \$50.00 increments per year until the end of the lease in the year 2035.
4. **Use of Property:** The Tenant may use the Property only for the following purpose(s). Offices of the Board of Fire Commissioners and the Bureau of Fire Prevention of Fire District #1, East Brunswick Township.
5. **Eviction:** If the Tenant does not pay the rent within thirty (30) days after it is due, the Tenant may be evicted. The Landlord may also evict the Tenant if the Tenant does not comply with all of the terms of this Lease and for all other causes allowed by law. If evicted, the Tenant must continue to pay the rent for the rest of the term. The tenant must also pay all costs, including reasonable attorney fees, related to the eviction and the collection of any moneys owed the Landlord, along

with the cost of re-entering, cleaning and repairing the Property. Rent received from any new tenant will reduce the amount owed the Landlord.

6. **Payments by the Landlord:** If the Tenant fails to comply with the terms of this Lease, the Landlord may take any required action and charge the cost including reasonable attorney fees, to the Tenant as additional rent. Failure to pay such additional rent upon demand is a violation of this Lease.
7. **Care of Property:** The Tenant has examined the Property, including all facilities, furniture and appliances, and is satisfied with its present condition. The Tenant agrees to maintain the property in as good condition as it is at the start of this Lease except for ordinary wear and tear. The Tenant must pay for all repairs, replacements, and damages caused by the act or neglect of the Tenant or the Tenant's visitors. The Tenant will remove all of the Tenant's property at the end of this Lease. Any property that is left becomes the property of the Landlord and maybe thrown out.
8. **Quiet Enjoyment:** The Tenant may remain in and use the Property without interference subject to the terms of this Lease.
9. **Validity of Lease:** If a clause or provision of this Lease is legally invalid, the rest of the Lease remains in effect.
10. **Purchase Option:** The Landlord grants the Tenant the right to purchase the demised premises at any time during the term of this lease upon such terms and conditions as may be agreed upon by the parties subsequent to Tenant notifying Landlord that the Tenant intends to exercise the purchase option granted hereby. The Purchase Price shall be determined by the fair market value appraisal to be obtained at the time of exercise of the option by an appraiser mutually satisfactory to the parties, provided that the Lessee shall receive a credit against the purchase price for all rent paid by Lessee from the inception of this lease to the date of closing of title, and further provided that in no event shall the purchase price equal less than the amount necessary to satisfy the balance of the first purchase money mortgage due and owing at the time of closing together with the amount paid as to the cash portion of the purchase, which is represented to have been \$20,500.00.
11. **Maintenance:** The Tenant shall be responsible for all maintenance and repairs to the demised premises.

Parties: The landlord and each of the Tenants are bound by this Lease. All Parties who lawfully succeed to their rights and responsibilities are also bound.

Entire Lease: All Promises the Landlord has made are contained in this written Lease. This Lease can only be changed by an agreement in writing by both the Tenant and the Landlord.

Signatures: The Landlord and the Tenant agree to the terms of this Lease. If this Lease is made by a corporation, it's proper corporate officers sign and its corporate seal is affixed.

Thomas R. Rubowick Landlord (Affix Seal)

[Signature] Tenant (Affix Seal)

\_\_\_\_\_  
Tenant (Affix Seal)

Witnessed or Attested by:

[Signature]

**SHERYL A. KOTORA**  
**NOTARY PUBLIC OF NEW JERSEY**  
My Commission Expires Nov. 16, 2018



## Township of East Brunswick

DEPARTMENT OF FINANCE  
L. MASON NEELY  
CHIEF FINANCIAL OFFICER

October 29, 2018

### REVISED

Mr. Bruce R. Smith  
Board of Commissioners  
Fire District #1  
680 Old Bridge Turnpike  
East Brunswick, NJ 08816

Re: Shared Service Agreement Between Township of East  
Brunswick and Fire District #1

Dear Mr. Smith:

The Township advanced a check in the sum of \$750,000.00 to Fire District #1. These funds were requested as part of the Shared Service Agreement between Township of East Brunswick and Fire District #1. Fire District #1 is to purchase one custom built triple combination Class "A" Pumper, as approved by district voters.

The first year's interest was \$3,000.00 (0.4%), plus cost of issuance \$975 for a total amount due of \$111,975.

The second year's payment was \$2,880 (0.45%) interest, plus cost of issuance \$1,444.00, plus principal of \$108,000 for a total amount due of \$112,324.00.

The third year's payment (2017) is an interest of \$1,068 (0.20%), plus cost of issuance at \$471.00 and a principal of \$108,000 for a total amount due of \$109,539.

The fourth year's payment was \$5,069.40 (1.19%) interest, plus cost of issuance \$426.00, plus principal of \$71,000 for a total amount due of \$76,495.40

Year 2019, the interest is \$5,680.00 (1.60%), plus cost of issuance \$230.50, plus principal of \$71,000 for a total amount due of \$76,910.50 <sup>= 5911</sup> due January 11, 2019.

K:\Fire Districts & Rescue Squad\Fire District #1 Interlocal\New Pumper Truck\LTR to Fire District 1.docx

1 JEAN WALLING CIVIC CENTER, P.O. BOX 1081, EAST BRUNSWICK, NEW JERSEY 08816-1081  
PHONE: (732) 390-6860  
FAX: (732) 390-6995



Mr. Bruce R. Smith, Board of Commissioners  
Fire District #1  
October 29, 2018 - **REVISED**  
PAGE TWO

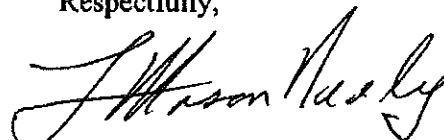
**REPAYMENT SCHEDULE**

<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Issuance</b>	<b>Balance</b>
2015	\$108,000	\$3,000.00	\$ 975.00	\$111,975.00
2016	\$108,000	\$2,880.00	\$ 1,444.00	\$112,324.00
2017	\$108,000	\$1,068.00	\$ 471.00	\$109,539.00
2018	\$71,000	\$5,069.40	\$ 426.00	\$ 76,495.40
2019	\$71,000	\$5,680.00	\$ 230.50	\$ 76,910.50
2020	\$71,000			
2021	\$71,000			
2022	\$71,000			
2023	\$71,000			

Also the bonded debt is **due March 15, 2019** in the amount of \$314,350.00 and the interest in the amount of \$61,850.00 is **due on September 12, 2019** (see attached schedule).

If there are any questions, please free to contact me.

Respectfully,



L. Mason Neely  
Chief Finance Officer

LMN/iws  
Enclosure

cc: Michelle A. O'Hara, Asst. Finance Director/Tax Collector  
George Lang, Chief Finance Officer Fire District #1  
Gerard Stankiewicz, Auditor  
File/Chrono

Named Insured:  
 EAST BRUNSWICK TOWNSHIP BOFC  
 DISTRICT #1

Policy Number: VFIS-TR-2065648-06/000  
 Policy Period: From 11-01-2017  
 To 11-01-2018

DELETED SCHEDULES OF YOUR AUTO COVERAGE

Auto Schedule Summary

Veh. Num.	Year	Make	Model	PE Code	V.I.N.	Value
1	1948	AHRENS FOX	ANTIQUE	OTH	9106	\$ 50,000
2	1997	PIERCE	PUMPER LDH	PLDH	<del>1997030000000428</del>	\$ <del>20,000</del>
3	1997	MACK	RESCUE HVY	RTH	<del>1997030000000000</del>	\$ <del>20,000</del>
4	1997	SCOTTY	TRAILER	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
5	2001	FORD	BRUSH VEH	BV	<del>1997030000000000</del>	\$ <del>20,000</del>
6	2001	PIERCE	PUMPER LDH	PLDH	<del>1997030000000000</del>	\$ <del>20,000</del>
7	2004	FORD F350	RESCUE LT	RTL	<del>1997030000000000</del>	\$ <del>20,000</del>
8	2004	PIERCE	PUMPER LDH	PLDH	<del>1997030000000000</del>	\$ <del>20,000</del>
9	2004	PIERCE	AERIAL	AD	<del>1997030000000000</del>	\$ <del>20,000</del>
10	2006	EASY LOADER	TRAILER	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
11	2007	PACE	TRAILER	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
12	2007	CHEVY	TAHOE	OTH	<del>1997030000000000</del>	ACV
13	2008	CHEVY	TAHOE	OTH	<del>1997030000000000</del>	ACV
14	2009	DODGE	DURANGO	OTH	<del>1997030000000000</del>	ACV
15	2009	DODGE	DURANGO	OTH	<del>1997030000000000</del>	ACV
16	2010	FORD	RESCUE LT	RTL	<del>1997030000000000</del>	\$ <del>20,000</del>
17	2011	FORD	RESCUE LT	RTL	<del>1997030000000000</del>	\$ <del>20,000</del>
18	1989	FORD	RESCUE LT	RTL	<del>1997030000000000</del>	\$ <del>20,000</del>
19	2013	FORD	EXPLORER	OTH	<del>1997030000000000</del>	ACV
20	2014	LOAD RITE	TRAILER	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
21	2014	PIERCE	PUMPER LDH	PLDH	<del>1997030000000000</del>	\$ <del>20,000</del>
22	2017	FORD	F250	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
23	2017	CHEVY	CHIEFS VEH	OTH	<del>1997030000000000</del>	\$ <del>20,000</del>
24	2017	PIERCE	PUMPER	PR	<del>1997030000000000</del>	\$ <del>20,000</del>

# **2019 FIRE DISTRICT BUDGET**

## **Financial Schedules Section**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District: **EAST BRUNSWICK FIRE DISTRICT NO. 1**  
County: **MIDDLESEX COUNTY**

**Levy Cap Calculation Summary**

2018 Adopted Budget - Amount to be Raised by Taxation	\$	2,039,935
Cap Bank Available from 2016 (See Levy Cap Certification)		126,729
Cap Bank Available from 2017 (See Levy Cap Certification)		36,813
Cap Bank Available from 2018 (See Levy Cap Certification)		44,607
Cap Bank Used from 2016		
Cap Bank Used from 2017		
Cap Bank Used from 2018		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		708,917,395
New Ratables - Increase in Valuations (New Construction and Additions)		3,365,033
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.288
Projected Tax Rate based upon Proposed Levy		0.288907391

## 2019 Budget Summary

### EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

	<i>2019 Proposed Budget</i>	<i>2018 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 480,000	\$ 243,000	\$ 237,000	97.5%
Total Miscellaneous Anticipated Revenues	9,000	9,000	-	0.0%
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	5,000	3,000	2,000	66.7%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	5,352	6,356	(1,004)	-15.8%
Total Revenues Offset with Appropriations	<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>0.0%</u>
Total Revenues and Fund Balance Utilized	589,352	351,356	237,996	67.7%
Amount to be Raised by Taxation to Support Budget	<u>2,057,837</u>	<u>2,039,935</u>	<u>17,902</u>	<u>0.9%</u>
Total Anticipated Revenues	<u>2,647,189</u>	<u>2,391,291</u>	<u>255,898</u>	<u>10.7%</u>
<b>APPROPRIATIONS</b>				
Total Administration	921,178	873,846	47,332	5.4%
Total Cost of Operations & Maintenance	827,900	819,900	8,000	1.0%
Total Appropriations Offset with Revenue	90,000	90,000	-	0.0%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	75,000	75,000	-	0.0%
Total Capital Appropriations	280,000	90,000	190,000	211.1%
Total Principal Payments on Debt Service	321,000	306,000	15,000	4.9%
Total Interest Payments on Debt	<u>132,111</u>	<u>136,545</u>	<u>(4,434)</u>	<u>-3.2%</u>
Total Appropriations	<u>2,647,189</u>	<u>2,391,291</u>	<u>255,898</u>	<u>10.7%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

## 2019 Revenue Schedule

### EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 480,000	\$ 243,000	\$ 237,000	97.5%
Restricted Fund Balance	-	-	-	#DIV/0!
<b>Total Fund Balance Utilized</b>	<b>480,000</b>	<b>243,000</b>	<b>237,000</b>	<b>97.5%</b>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	9,000	9,000	-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
<b>Total Miscellaneous Anticipated Revenues</b>	<b>9,000</b>	<b>9,000</b>	<b>-</b>	<b>0.0%</b>
<i>Sale of Assets (List Individually)</i>				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
<b>Total Sale of Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Investment Account #1-PROVIDENT BANK	5,000	3,000	2,000	66.7%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
<b>Total Interest on Investments &amp; Deposits</b>	<b>5,000</b>	<b>3,000</b>	<b>2,000</b>	<b>66.7%</b>
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1	-	-	-	#DIV/0!
Other Revenue #2	-	-	-	#DIV/0!
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	5,352	6,356	(1,004)	-15.8%
Other Grant #1	-	-	-	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
<b>Total Operating Grant Revenue</b>	<b>5,352</b>	<b>6,356</b>	<b>(1,004)</b>	<b>-15.8%</b>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	25,000	25,000	-	0.0%
Penalties and Fines	-	-	-	#DIV/0!
Other Revenues	65,000	65,000	-	0.0%
<b>Total Uniform Fire Safety Act</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>0.0%</b>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
<b>Total Other Revenues Offset with Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Revenues Offset with Appropriations</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 589,352</b>	<b>\$ 351,356</b>	<b>\$ 237,996</b>	<b>67.7%</b>

## 2019 Appropriations Schedule

### EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 143,524	\$ 143,524	\$ -	0.0%
Commissioners	\$ 38,000	\$ 38,000	-	0.0%
Fringe Benefits	253,687	226,355	27,332	12.1%
Total Administration - Personnel	<u>435,211</u>	<u>407,879</u>	<u>27,332</u>	<u>6.7%</u>
<i>Administration - Other (List)</i>				
Other Admin Expense #1-UTILITIES	128,000	141,000	(13,000)	-9.2%
Other Admin Expense #2-INSURANCE	82,667	82,667	-	0.0%
Other Admin Expense #3-SEE ATTACHED	275,300	242,300	33,000	13.6%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>485,967</u>	<u>465,967</u>	<u>20,000</u>	<u>4.3%</u>
Total Administration	<u>921,178</u>	<u>873,846</u>	<u>47,332</u>	<u>5.4%</u>
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Operations & Maintenance - Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1-OLD BRIDGE VOL FIRE CO	316,000	316,000	-	0.0%
Other Operations & Maintenance Expense #2-MAINTENANCE AND REPAIR	151,000	151,000	-	0.0%
Other Operations & Maintenance Expense #3-SEE ATTACHED	181,900	174,400	7,500	4.3%
Contingent Expenses	40,000	40,000	-	0.0%
Other Assets, Non-Bondable #1-FIRE FIGHTING EQUIPMENT	71,000	70,500	500	0.7%
Other Assets, Non-Bondable #2-COMMUNICATION EQUIPMENT	60,000	60,000	-	0.0%
Other Assets, Non-Bondable #3-SAFETY OFFICER EQUIPMENT	8,000	8,000	-	0.0%
Total Operations & Maintenance - Other	<u>827,900</u>	<u>819,900</u>	<u>8,000</u>	<u>1.0%</u>
Total Operations & Maintenance	<u>827,900</u>	<u>819,900</u>	<u>8,000</u>	<u>1.0%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	90,000	90,000	-	0.0%
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>0.0%</u>
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Appropriations Offset with Revenue	<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>0.0%</u>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	75,000	75,000	-	0.0%
Total Capital Appropriations	280,000	90,000	190,000	211.1%
Total Principal Payments on Debt Service	321,000	306,000	15,000	4.9%
Total Interest Payments on Debt	132,111	136,545	(4,434)	-3.2%
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 2,647,189</u>	<u>\$ 2,391,291</u>	<u>\$ 255,898</u>	<u>10.7%</u>

**2019 APPROPRIATIONS SCHEDULE  
SUPPLEMENTAL SCHEDULE**

**TOWNSHIP OF EAST BRUNSWICK NO. 1  
MIDDLESEX COUNTY**

	<u>2019</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>		
<b>Administration-Other</b>				
Advertising	3,500	3,500	-	-
Election Expense	3,000	3,000	-	0%
Dues	5,000	5,000	-	0%
Travel Expense	2,000	2,000	-	0%
Rent Expense	12,000	12,000	-	0%
Bldg Repairs and Maint	75,000	60,000	15,000	25%
Office Supplies	10,000	10,000	-	0%
Postage/Shipping Exp	10,500	10,500	-	0%
Repairs to Office Equipment	2,000	2,000	-	0%
Office Equipment Purchase	10,000	10,000	-	0%
Office Cleaning	16,500	16,500	-	0%
Rental of Office Equipment	18,000	12,000	6,000	50%
Printing and Engraving	3,500	3,500	-	0%
Web-Site	2,500	2,500	-	0%
Professional Fees	101,800	89,800	12,000	13%
	<u>275,300</u>	<u>242,300</u>		
<b>Cost of Operations and Maintenance-Other</b>				
Safety Division Maint	2,600	2,600	-	0%
Traffic Light Maint	5,000	5,000	-	0%
Vehicle Supplies	2,000	2,000	-	0%
Haz Mat Spills Material Supplies		500	(500)	-100%
Foam	4,000	4,000	-	0%
Fuel	25,000	25,000	-	0%
Extinguisher Maint	2,000	2,000	-	0%
Target/Marine Division Maint	8,000	8,000	-	0%
Training and Education	20,600	12,600	8,000	63%
Personal Protective Equipment	74,700	74,700	-	0%
Fire Prevention	9,500	9,500	-	0%
Bureau Operating Expenses	23,500	23,500	-	0%
Misc FF Expense	5,000	5,000	-	0%
	<u>181,900</u>	<u>174,400</u>		



# 2019 Schedule of Salaries and Benefits

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
ADMINISTRATIVE ASST	1	\$ 70,000	\$ 70,000	\$ 14,188	\$ 9,733	\$ 7,000	\$ 30,921
ALLOCATED TO ADMIN	1	73,524	73,524	11,609	11,507	16,352	39,468
COMMISSIONER TAXES						3,800	3,800
WORKERS COMP						77,298	77,298
PHYSICALS						20,000	20,000
DCRP						1,200	1,200
ACCIDENTAL DEATH AND DISMEMBERMENT						25,000	25,000
GROUP LIFE						56,000	56,000
Total Administration			\$ 143,524	\$ 25,797	\$ 21,240	\$ 206,650	\$ 253,687

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
Position #1							\$ -
Position #2							-
Position #3							-
Position #4							-
Position #5							-
Position #6							-
Position #7							-
Position #8							-
Position #9							-
Position #10							-
Position #11							-
Position #12							-
Position #13							-
Position #14							-
Total Operation & Maintenance			\$ -	\$ -	\$ -	\$ -	\$ -

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
FIRE MARSHALL	1	\$ 45,000	\$ 45,000			\$ 4,500	\$ 4,500
FIRE INSPECTORS	4	15,000	60,000			6,000	6,000
CLERK TYPIST	1	45,524	45,524		11,507	4,552	16,059
ON CALL COMPENSATION	1	13,000	13,000			1,300	1,300
ER PENSION				11,609			11,609
ALLOCATED TO ADMIN	1	(73,524)	(73,524)	(11,609)	(11,507)	(16,352)	(39,468)
Position #7							-
Position #8							-
Total Offset by Revenue			\$ 90,000	\$ -	\$ -	\$ -	\$ -
Total Administration, Operations & Offset by Revenue			\$ 233,524	\$ 25,797	\$ 21,240	\$ 206,650	\$ 253,687

# 2019 Proposed Capital Budget

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote	
		Approval	Date of Voter Approval	Percentage	2018 Adopted Budget
BUILDING IMPROVEMENTS	BUILDING	N/A	11/30/18	100%	\$ 60,000
COMMAND VEHICLE	VEHICLE	N/A	11/30/18	95%	\$ 30,000
Capital Improvement #5					
Capital Improvement #4					
Capital Improvement #5					
Capital Improvement #6					
Capital Improvement #7					
Total Capital Improvements					\$ 280,000

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote	
		Approval	Date of Voter Approval	Percentage	2018 Adopted Budget
Capital Improvement #1					
Capital Improvement #2					
Capital Improvement #3					
Capital Improvement #4					
Capital Improvement #5					
Capital Improvement #6					
Capital Improvement #7					
Total Down Payments					\$ -
Total Capital Improvements & Down Payments					\$ 280,000
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>					
<b>TOTAL CAPITAL APPROPRIATIONS</b>					\$ 280,000
Capital Appropriations Offset with Restricted Fund					
Capital Appropriations Offset with Grants					
Capital Appropriations Offset with Unrestricted Fund					\$ 90,000

# Debt Service Schedule - Principal

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
<b>Total Principal - General Obligation Bonds</b>												-
<b>Bond Anticipation Notes</b>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
<b>Total Principal - BANS</b>												-
<b>Capital Leases</b>												
Capital Lease #1												-
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
<b>Total Principal - Capital Leases</b>												-
<b>Intergovernmental Loans</b>												
EAST BRUNSWICK FIRE HOUSE	02/17/07	57%	11/07/17	235,000	250,000	250,000	275,000	275,000	285,000	300,000	3,010,000	4,645,000
EAST BRUNSWICK 2014 PUMPER	02/16/13	61%	11/13/17	71,000	71,000	71,000	71,000	71,000	71,000			355,000
Intergovernmental #3												-
Intergovernmental #4												-
<b>Total Principal - Intergovernmental Loans</b>				306,000	321,000	321,000	346,000	346,000	356,000	300,000	3,010,000	5,000,000
<b>Other Bonds or Notes Payable</b>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
<b>Total Principal - Other Bonds or Notes</b>												-
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				\$ 306,000	\$ 321,000	\$ 321,000	\$ 346,000	\$ 346,000	\$ 356,000	\$ 300,000	\$ 3,010,000	\$ 5,000,000

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$ -
General Obligation Bond #2									-
General Obligation Bond #3									-
General Obligation Bond #4									-
<b>Total Interest - General Obligation Bonds</b>		-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>									
BAN #1									-
BAN #2									-
BAN #3									-
BAN #4									-
<b>Total Interest Payments - BANS</b>		-	-	-	-	-	-	-	-
<i>Capital Leases</i>									
Capital Lease #1									-
Capital Lease #2									-
Capital Lease #3									-
Capital Lease #4									-
<b>Total Interest Payments - Capital Leases</b>		-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>									
EAST BRUNSWICK FIRE HOUSE	131,050	126,200	121,200	115,950	110,450	104,850	97,500	426,780	1,102,930
EAST BRUNSWICK 2014 PUMPER	5,495	5,911	4,775	2,702	1,878	1,055			16,321
Intergovernmental #3									-
Intergovernmental #4									-
<b>Total Interest Payments - Intergovernmental</b>	136,545	132,111	125,975	118,652	112,328	105,905	97,500	426,780	1,119,251
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									-
Other Bonds or Notes #2									-
Other Bonds or Notes #3									-
Other Bonds or Notes #4									-
<b>Total Interest Payments - Other Bonds or Notes</b>	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	\$ 136,545	\$ 132,111	\$ 125,975	\$ 118,652	\$ 112,328	\$ 105,905	\$ 97,500	\$ 426,780	\$ 1,119,251

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2019 Fund Balance Reconciliation

## EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 2,024,962
Less: Utilized in 2018 Adopted Budget	<u>243,000</u>
Proposed balance available	1,781,962
Estimated results of operations for the year ending December 31, 2018	<u>1,781,962</u>
Anticipated balance December 31, 2018	480,000
Less: Fund Balance utilized in 2019 Proposed Budget	<u>480,000</u>
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ 1,301,962</u></u>

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 50,821
Less: Utilized in 2018 Adopted Budget	<u>-</u>
Proposed balance available	50,821
Estimated results of operations for the year ending December 31, 2018	<u>50,821</u>
Anticipated balance December 31, 2018	50,821
Less: Restricted Fund Balance used in 2019 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	<u>-</u>
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ 50,821</u></u>

(1) This line item must agree to audited financial statements.

# 2019 Referendums

EAST BRUNSWICK FIRE DISTRICT NO. 1  
MIDDLESEX COUNTY

Summary of Referendum Line Items	<i>2019 Proposed Budget Amount Requested</i>	<i>2018 Final Budget</i>
N/A		
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy

\$ -

As this page is adjusted this amount changes, should = \$0

(For Reference Purposes Only - from Levy Cap Summary based on  
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	<i>2019 Proposed Budget Amount Requested</i>	<i>2018 Final Budget</i>
N/A		
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -

# 2019 Levy Cap Summary

## EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	2,039,935	
Changes in Service Provider (+/-)		-	
DLGS Approved Adjustments		-	
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		2,039,935	
Plus: 2% Cap Increase		40,799	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>2,080,734</b>	

### Exclusions

Shared Service Exclusion		-	
Change in Total Debt Service Appropriation		10,566	
Allowable Pension Increases		-	
Allowable Increase in Health Care Costs		-	
Changes in LOSAP Contributions (+/-)		-	
Extraordinary Costs due to a "Declared" Emergency		-	
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-	
Total Exclusions		10,566	

Less: Cancelled or Unexpended Referendum Amounts		-	
Increase in Ratable Valuation (New Construction/Additions)	\$	3,365,033	
Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.288	9,691
<b>ADJUSTED TAX LEVY</b>			<b>2,100,991</b>

Amount Utilized from Levy Cap Bank from 2016		-	
Amount Utilized from Levy Cap Bank from 2017		-	
Amount Utilized from Levy Cap Bank from 2018		-	
Maximum Tax Levy Before Referendum		2,100,991	
Amount Proposed for Levy Cap Referendum		-	
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>			<b>\$ 2,100,991</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	2,057,837	
Cap Bank Available from Prior Year (2016) for 2019 Budget		126,729	
Cap Bank Available from Prior Year (2017) for 2019 Budget		36,813	
Revised Cap Bank from Prior Year (2018) Available for 2019 Budget		36,813	
Cap Bank Available from Prior Year (2018) for 2019 Budget		44,607	
Revised Cap Bank from Prior Year (2018) Available for 2020 Budget		44,607	
Cap Bank from Current Year (2019) Available for 2020 Budget		43,154	
Cap Bank Available from 2019 for 2020 Budget		\$ 43,154	





## 2019 Levy Cap Exclusion Calculations

### EAST BRUNSWICK FIRE DISTRICT NO. 1 MIDDLESEX COUNTY

#### PENSION CONTRIBUTION CALCULATION

2019 Proposed Budget PERS Contribution Appropriated	\$ 25,797
2019 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2019 Base Amount	25,797
2018 Adopted Budget PERS Contribution	26,705
2018 Adopted Budget PFRS Contribution	-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2018 Base Amount	26,705
Pension Contribution Exclusion	\$ -

#### LOSAP CALCULATION

2019 Proposed Budget LOSAP Appropriation	\$ 75,000
2018 Adopted Budget LOSAP Appropriation	75,000
LOSAP Exclusion (+/-)	\$ -

#### DEBT SERVICE CALCULATION

2019 Proposed Budget Total Debt Service Appropriation	\$ 453,111
2019 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2019 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2019 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2019 Base Amount	453,111
2018 Adopted Budget Total Debt Service Appropriation	442,545
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2018 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	442,545
Debt Service Exclusion	\$ 10,566

#### CAPITAL APPROPRIATION CALCULATION

2019 Proposed Budget Total Capital Appropriation	\$ 280,000
2019 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2019 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2019 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	280,000
2019 Base Amount	-
2018 Adopted Budget Total Capital Appropriation	90,000
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2018 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	90,000
2018 Base Amount	-
Capital Expenditure Exclusion	\$ -

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2019	0.0%
2019 Proposed Budget Administration Health Insurance Appropriation	\$ 21,240
2019 Proposed Budget Operations & Maintenance Health Insurance Appropriation	-
2019 Proposed Budget Group Health Insurance	21,240
2018 Adopted Budget Administration Health Insurance Appropriation	-
2018 Adopted Budget Operations & Maintenance Health Insurance Appropriation	24,000
2018 Adopted Budget Group Health Insurance	24,000
Net Increase (Decrease)	(2,760)
Net Increase Divided by 2018 Amount Budgeted = % Increase	0.00%
SFY 2019 State Health Average 0% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2018 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2018 Expended = 2019 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2019 Increase in Appropriation	\$ -

# CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/ PARTIAL ASSESSMENTS

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: East Brunswick County: Middlesex

Fire District Code: F01 Total Number of Fire Districts: 3

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. **For reference only:** Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

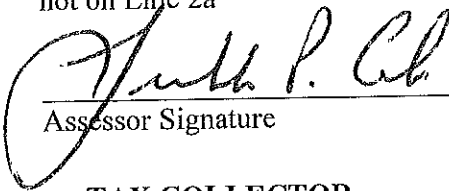
\$ 708,917,395 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) **minus** the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). **Do not include** Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 3,380,700 (2a)

- \$ 15,667 (2b)

= \$ 3,365,033 (2c)

  
\_\_\_\_\_  
Assessor Signature

10/02/18  
Date

**TAX COLLECTOR**

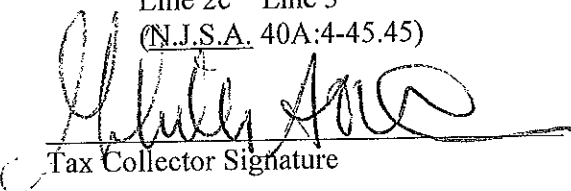
3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.288 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3

\$ 9,691.30 (4)

(N.J.S.A. 40A:4-45.45)

  
\_\_\_\_\_  
Tax Collector Signature

10/4/18  
Date



State of New Jersey  
 Department of Community Affairs  
 Division of Local Government Services  
 Bureau of Authority Regulation  
 Fire District Levy Cap Certification for Fiscal Year 2019

Fire District: East Brunswick Township Fire District No. 1

Municipality: East Brunswick

County: Middlesex

FD-Code: 1204-01

**2018 Levy Cap Calculation Summary**

Maximum Allowable Amount to be Raised by Taxation: **\$2,084,542**

Amount to be Raised by Taxation: **\$2,039,935**

Active	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2018	\$44,607	\$0	\$0	\$0	\$44,607
	2017	\$36,813	\$0	\$0	\$0	\$36,813
	2016	\$126,729	\$0	\$0	\$0	\$126,729
<b>Levy Cap Bank Totals</b>		<b>\$208,148</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,148</b>

Expired	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2015	\$119,818	\$0	\$0	\$119,818	\$0
	2014	\$56,827	\$0	\$0	\$56,827	\$0
	2013	\$64,084	\$0	\$0	\$64,084	\$0
	2012	\$59,724	\$0	\$0	\$59,724	\$0
<b>Levy Cap Bank Totals</b>		<b>\$300,453</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,453</b>	<b>\$0</b>

## AFFIDAVIT OF POSTING AND PUBLISHING NOTICE OF SPECIAL MEETING

I, the undersigned, hereby certify that a Special Meeting has been called by the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, scheduled for November 30, 2018, between the hours of 2:00 p.m. and 9:00 p.m. at Old Bridge Volunteer Fire Department, Station 2, Civic Center Fire House, 310 Rues Lane, East Brunswick, New Jersey.

I further certify that the District's annual election for the Board of Fire Commissioners is held on the (check one):

third Saturday in February

November general election

I further certify that on November 15, 2018, I posted notices in the 5 following locations pursuant to N.J.S.A. 40A:14-84 (the following are potential examples of five public places in the district):

Township of East Brunswick Municipal Building, 1 Jean Walling Civic Center Drive, East Brunswick, New Jersey  
Office of the Board of Fire Commissioners/Bureau of Fire Safety, 680 Old Bridge Turnpike, East Brunswick, New Jersey  
United States Postal Service, 614 Cranbury Road, East Brunswick, New Jersey  
Brothers Pizza & Restaurant, 1020 Route 18 North, East Brunswick, New Jersey  
7-Eleven, 286 Summerhill Road @ Rues Lane, East Brunswick, New Jersey

I further certify that notice of the special meeting was published pursuant to N.J.S.A. 40A:14-84 on the following date(s): November 13, 2018.\*

I understand that I am subject to punishment pursuant to law if any of the above statements are willfully false.

  
\_\_\_\_\_  
Signature

JAY C. SENDZIK  
\_\_\_\_\_  
Printed Name

Attorney at Law of New Jersey  
\_\_\_\_\_  
Title

Dated: December 3, 2018

Please provide a copy of the notice that was posted, as well as proof of publication for the newspaper notice(s) required for special meetings held by fire districts with annual elections coinciding with the November general election. A separate certification is required to report the results of the special meeting.

\* Notice publication is mandatory for special meetings held by a fire district whose annual election coincides with the November general election.

**TOWNSHIP OF EAST BRUNSWICK**  
**NOTICE**

Please take notice that the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, at a special meeting scheduled for Friday, November 30, 2018, to be held between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, at Old Bridge Volunteer Fire Department, Station 2, Civic Center Fire House, 310 Rues Lane, East Brunswick, New Jersey, shall determine whether it shall raise funds for a command/chief vehicle in an amount not to exceed one hundred thousand dollars (\$100,000.00) and site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work) at 5 Pine Street, East Brunswick, New Jersey, and 683 Old Bridge Turnpike, East Brunswick, New Jersey, in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00) and, at said meeting, the legal voters shall determine, by election ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Formal action may be taken.

By authorization of the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick.

FREDERICK J. HOOVER, JR., CLERK  
Board of Fire Commissioners  
Fire District No. 1  
Township of East Brunswick

# HOME NEWS TRIBUNE <sup>my</sup> Central Jersey .com

A GANNETT COMPANY

## Classified Ad Receipt (For Info Only - NOT A BILL)

**Customer:** EAST BRUNS BD FIRE #1 COM  
**Address:** 680 OLD BRIDGE TPKE  
EAST BRUNSWICK NJ 08816  
USA

**Ad No.:** 0003247981  
**Pymt Method:** Invoice  
**Net Amt:** \$62.28

**Run Times:** 1  
**Run Dates:** 11/13/18

**No. of Affidavits:** 1

**Text of Ad:**

**TOWNSHIP OF EAST BRUNSWICK  
NOTICE**

Please take notice that the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, at a special meeting scheduled for Friday, November 30, 2018, to be held between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, at Old Bridge Volunteer Fire Department, Station 2, Civic Center Fire House, 310 Rues Lane, East Brunswick, New Jersey, shall determine whether it shall raise funds for a command/chief vehicle in an amount not to exceed one hundred thousand dollars (\$100,000.00) and site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work) at 5 Pine Street, East Brunswick, New Jersey, and 683 Old Bridge Turnpike, East Brunswick, New Jersey, in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00) and, at said meeting, the legal voters shall determine, by election ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Formal action may be taken by authorization of the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick.

FREDERICK J. HOOVER, JR., CLERK  
Board of Fire Commissioners  
Fire District No. 1  
Township of East Brunswick  
(\$27.28)

0003247981-01

SPECIAL MEETING  
FIRE DISTRICT CAPITAL PROJECTS BALLOT  
FIRE DISTRICT NO. 1  
TOWNSHIP OF EAST BRUNSWICK, MIDDLESEX COUNTY  
Friday, November 30, 2018

Polling Place:  
Old Bridge Volunteer Fire Department  
Station 2, Civic Center Fire House  
310 Rues Lane  
East Brunswick, New Jersey

FREDERICK J. HOOVER, JR.  
CLERK

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If you are in favor of the adoption of the proposition(s) printed below, make a cross (X) or plus (+) or check (√) mark with black ink or black pencil in the space opposite the word "YES". If you are opposed thereto, make a cross (X) or plus (+) or check (√) mark in like manner in the space opposite the word "NO".

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Proposition 1

( ) YES  
( ) NO

Shall the Board of Fire Commissioners of Fire District No. 1 be authorized to expend an amount not to exceed \$100,000.00 for a command/chief vehicle.

Proposition 2

( ) YES  
( ) NO

Shall the Board of Fire Commissioners of Fire District No. 1 be authorized to expend an amount not to exceed \$180,000.00 for site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work) at 5 Pine Street, East Brunswick, New Jersey, and 683 Old Bridge Turnpike, East Brunswick, New Jersey.

EXPLANATORY STATEMENT

THE PROJECTS IN PROPOSITION 1 AND PROPOSITION 2 ABOVE WHICH ARE VOTED UPON AFFIRMATIVELY BY A MAJORITY OF LEGAL VOTERS VOTING AT THE SPECIAL MEETING SHALL BE INCLUDED IN THE PROPOSED 2019 BUDGET.

## FIRE DISTRICT SPECIAL MEETING

(N.J.S.A. 40A:14-84)

### RESULTS CERTIFICATION

**Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with this form upon submission.**

Municipality:	East Brunswick Township	District #:	1
County:	Middlesex		
Annual Election Held:	(check one) <input checked="" type="checkbox"/> third Saturday in February <input type="checkbox"/> November General		

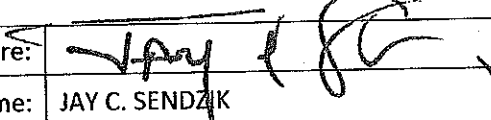
### CAPITAL EXPENDITURES SUBJECT TO VOTER APPROVAL

	CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project: Command/Chief Vehicle	Capital #2 Description of Project: Site and Building Improvements and Upgrades (Doors, Sprinklers and Other Necessary and Appropriate Fire Protection and Security Work) at 5 Pine Street, East Brunswick, New Jersey, And 683 Old Bridge Turnpike, East Brunswick, New Jersey	Capital #3 Description of Project:
<b>Amount</b>	\$100,000.00	\$180,000.00	\$
<b>Total Votes</b>	#21	#22	#
<b>Total "Yes" Votes</b>	#21	#22	#
<b>Total "No" Votes</b>	#0	#0	#
<b>% of Yes Votes*</b>	100%	100%	%
<b>Total Abstaining or Absent**</b>	#1	#0	#

\* Percentage of "Yes" Votes = Total Number of "Yes" Votes ÷ Total Number of Votes Cast

\*\*Only applies to fire districts within November Fire Commissioner Elections

It is hereby certified that this special meeting was conducted in compliance with the provisions of N.J.S.A. 40A:14-84:

Signature:		Date:	December 3, 2018
Printed Name:	JAY C. SENDZIK		
Title:	Attorney at Law of New Jersey		
Telephone:	732-840-6464	Fax:	732-840-0009
E-mail:	sendziklaw@comcast.net		



RESOLUTION AUTHORIZING CAPITAL PROJECTS PURSUANT TO N.J.S.A. 40A:14-84

WHEREAS, the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey (hereinafter referred to as the "Board"), finds it necessary, in order to fulfill its mandated charge of fire prevention and fire protection within the District, to undertake certain capital projects, namely, a command/chief vehicle and site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work) at 5 Pine Street, East Brunswick, New Jersey, and 683 Old Bridge Turnpike, East Brunswick, New Jersey; and

WHEREAS, prior to inclusion of any capital project(s) in the Board's annual budget, N.J.S.A. 40A:14-84 and the Department of Community Affairs, Division of Local Government Services, mandate that such project(s) must be approved by the legal voters within the District; and

WHEREAS, N.J.S.A. 40A:14-84 permits a Board to obtain authorization from the legal voters for said capital project(s) and the amount of money to be raised for same by posting and publishing notice of a special meeting called for the purpose thereof; and

WHEREAS, pursuant to said statute, the date, time, place and object of the special meeting were posted at five (5) public places within the District (See Schedule A attached) and published in the Home News Tribune on November 13, 2018, both at least ten (10) days prior to said special meeting; and

WHEREAS, a special meeting was held on November 30, 2018, between the hours of 2:00 p.m. and 9:00 p.m., wherein the above set forth capital project(s) and funding for same were discussed; and

WHEREAS, after discussion by the Board, the special meeting was open to the public for comment; and

WHEREAS, subsequent to same, it was announced that all legal voters within the District would vote on the capital project(s) and funding therefor; and

WHEREAS, - 22 - legal voters voted in the affirmative and - / - voted in the negative on the question of the abovementioned capital project entitled command/chief vehicle and the funding therefor (See Voting List Schedule B attached); and

WHEREAS, - 22 - legal voters voted in the affirmative and - 0 - voted in the negative on the question of the abovementioned capital project entitled site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work)

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the District Auditors, Rodney R. Haines, C.P.A., and Lauren Holman, C.P.A., of the firm of Holman, Frenia and Allison, P.C., for use in the preparation of the 2018 annual and subsequent audits.

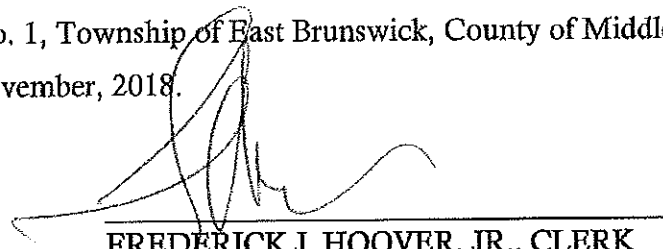
CERTIFICATION

I, FREDERICK J. HOOVER, JR., Clerk of the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 30<sup>th</sup> day of November, 2018.

I do further certify that the said Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, is composed of - 5 - members, and that - - members were present and - - members voted affirmatively for the adoption of the Resolution and - - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, on this 30<sup>th</sup> day of November, 2018.



FREDERICK J. HOOVER, JR., CLERK  
Board of Fire Commissioners  
Fire District No. 1  
Township of East Brunswick

## SCHEDULE A

1. Township of East Brunswick Municipal Building, 1 Jean Walling Civic Center Drive, East Brunswick, New Jersey
2. Office of the Board of Fire Commissioners/Bureau of Fire Safety, 680 Old Bridge Turnpike, East Brunswick, New Jersey
3. United States Postal Service, 614 Cranbury Road, East Brunswick, New Jersey
4. Brothers Pizza & Restaurant, 1020 Route 18 North, East Brunswick, New Jersey
5. 7-Eleven, 286 Summerhill Road @ Rues Lane, East Brunswick, New Jersey



# BOARD OF FIRE COMMISSIONERS

## EAST BRUNSWICK FIRE DISTRICT #1

680 OLD BRIDGE TURNPIKE • EAST BRUNSWICK, N.J. 08816  
TEL: (732) 257-1505 • FAX: (732) 257-0960

### SPECIAL MEETING AGENDA-November 30, 2018

Special Meeting to be called to order by Commissioner \_\_\_\_\_ at 1400 hours.  
Commissioner \_\_\_\_\_ to lead those assembled in the Pledge of Allegiance to  
the United States Flag.

**Public Notice** of this special meeting pursuant to the Open Public Meetings Act has been given  
by the Board of Fire Commissioners in the following manner:

1. Filed written notice with the Clerk of the Township of East Brunswick on November 8, 2018
2. Published in the Home News Tribune on November 13, 2018
3. Posting official notice in the following public places:
  - Township of East Brunswick Municipal Building, 1 Jean Walling Civic Center Drive, East Brunswick, New Jersey
  - Office of the Board of Fire Commissioners/Bureau of Fire Safety, 680 Old Bridge Turnpike, East Brunswick, New Jersey
  - United States Postal Service, 614 Cranbury Road, East Brunswick, New Jersey
  - Brothers Pizza & Restaurant, 1020 Route 18 North, East Brunswick, New Jersey
  - 7-Eleven, 286 Summerhill Road @ Rues Lane, East Brunswick, New Jersey
4. Filed written notice with the members of this body.

**Roll Call** – Commissioner Bruce R. Smith Smith, Commissioner Michael P. Mosher Mosher,  
Commissioner Robert McDonald McDonald, Commissioner Frederick J. Hoover, Jr., Hoover,  
Commissioner Paul J. Prinzo Prinzo, Jay C. Sendzik, Solicitor \_\_\_\_\_.

**New Business** – Open the polls for special election held between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, to determine whether the Board of Fire Commissioners of Fire District No. 1, Township of East Brunswick, County of Middlesex, State of New Jersey, shall raise funds for a command/chief vehicle in an amount not to exceed one hundred thousand dollars (\$100,000.00) and site and building improvements and upgrades (doors, sprinklers and other necessary and appropriate fire protection and security work) at 5 Pine Street, East Brunswick, New Jersey, and 683 Old Bridge Turnpike, East Brunswick, New Jersey, in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00) and, at said meeting, the legal voters shall determine, by election ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Election results.

Motion made by Commissioner Smith, and seconded by Commissioner Mosher, that a Resolution Authorizing Capital Projects - \$100,000.00 -